Adverse Information:

- Negatively reflects on the Integrity or Character of a Cleared employee

- Suggests that one’s ability to safeguard classified information may be impaired

- Indicates one’s access to classified information clearly may NOT be in the best interest of national security

It is the responsibility of all employees to report to Security any adverse information concerning another cleared employee.
Adjudicative Guidelines

There are 13 Adjudicative Guidelines used in determining eligibility to perform sensitive duties as well as evaluating the impact of a potentially derogatory event:

- Allegiance to the U.S.
- Foreign influence
- Foreign preference
- Sexual behavior
- Personal conduct
- Financial considerations
- Alcohol consumption
- Drug involvement
- Psychological conditions
- Criminal conduct
- Handling protected information
- Outside activities
- Use of information technology systems
NISPOM 1-300 REPORTING REQUIREMENTS

- Impact on the status of the facility clearance (FCL)
- Impact on the status of an employee’s personnel security clearance (PCL)
- Affect proper safeguarding of classified information
- Indicate that classified information has been lost or compromised
NISPOM 1-302a Adverse Information

- Report Adverse Information that comes to your attention concerning any of your cleared employees
- Reports based on rumor and innuendo should not be made
- Adverse Information for terminated employees should be reported
Examples of Adverse Information

- Arrest for any serious violation of the law
- Use of illegal drugs or misuse of controlled substances
- Any pattern of security violations or disregard for security regulations
- Excessive indebtedness/recurring financial difficulties
- Bizarre or disgraceful conduct
- Treatment for mental or emotional disorders
Where and How to Submit Adverse Information Reports

**FBI**

Reports on espionage, sabotage, terrorism, or subversive activities go to the FBI with a copy to IS Rep

**DoDCAF/PSMO-I**

Reports on people, including KMPs, go to DoDCAF/PSMO-I usually via the JPAS RRU or Incident Report

**DSS IS REP Field Office**

Reports on the Facility, including KMPs, go to your DSS IS Rep at the DSS Field Office
Training Personnel is the Key

- Brief all cleared personnel on what to report
- As an FSO, get out into the workplace and talk to the employees
- Inform employees to be vigilant
- Keep HR in the loop
- Become involved in the company and the community
- Know what services are available
Reports of Loss Compromise or Suspected Compromise of Classified Information

- Upon initial discovery you must initiate a preliminary inquiry
  - Get as many facts as possible
  - Notify the DSS Field Office immediately (via phone or e-mail to your IS REP)
  - Initial report due by close of business on the following day
  - Final report is submitted upon completion of your detailed inquiry (normally within 15 days after submission of the initial report)
Do Adverse Information Reports Do Any Good?

- Yes, they do
- Help identify individuals whose continued access to Classified information requires reassessment
- Frequently, Adverse Information Reports do result in reinvestigations and in some cases clearances (eligibilities) are REVOKED
Can Incident Reports Prevent Spies?

Examples of espionage that have occurred in the past clearly indicate where adverse incident reporting might have prevented or decreased the resultant damage

- Aldrich Ames, 31-year CIA veteran who spied for Russia
  - Was an alcoholic with an income of $70K a year
  - Drove a $40K Jaguar
  - Paid cash for a half-million dollar home
  - Wore expensive suits
  - Wore a Rolex watch
  - Had monthly credit card bills in excess of $30K
Can Incident Reports Prevent Spies?

Examples of espionage that have occurred in the past clearly indicate where adverse incident reporting might have prevented or decreased the resultant damage

- Robert Hanssen, 27-year FBI employee who spied for Russia for 15 years
  - Motivated by ego gratification
  - Disgruntled with his job at the FBI
  - Had school tuition for 4 children
  - Spent 70K for home remodeling
  - Spent 80K on a stripper
  - Involved in illicit and immoral activities
Examples of Adverse Information

- **Example #1** Individual was discovered illegally downloading movies and has been served with a civil suit
- **Example #2** Individual was involved in a case of road rage where he actually assaulted another individual (charges have been pressed)
- **Example #3** Individual has a foreign passport that he refuses to turn in
- **Example #4** Individual is in the process of a short sale of his house
Ways to Report Adverse Information

- Report adverse information through JPAS

- Fax adverse information to DoDCAF at 443-661-1140
  - Defense Security Service
  - ATTN: PSMO-I
  - 7556 Teague Road, suite 500
  - Hanover, MD 21076
  - Phone: 443-661-1320
  - Ask PSMO-I@dss.mil

- Notify local DSS Rep
How to Submit an Incident Report via JPAS
BOTTOM LINE

- Establish procedures to ensure cleared personnel are aware of their responsibilities for reporting
- Know when and how to report adverse information
- Keep the appropriate offices advised (IS Rep, DSS, FBI, DoDCAF/PSMO-I)
- Do not make reports based on rumors or innuendo
- Make sure you talk to your HR department so they will know what to report to you