

## Declassification Options and Requirements

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### Information Security Webinar



#### Marc Brandsness

- Security Asset Protection Professional Certification (SAPPC)
- Retired US Air Force-Security Forces with over 25 years of Law Enforcement and Security Program Management
- CDSE Physical Security course manager
- CDSE Information Security Management instructor

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### DCO Meeting Room Navigation



**Notes** box for audio information and other announcements



Use **Full Screen** (upper right corner) to maximize view of the presentation.

Click **Full Screen** again to switch back. You will need to be out of Full Screen view to respond to poll questions.

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 **DCO Meeting Room Navigation** 

**Q&A** box for entering questions/feedback 

**File share** box to download material for today's presentation 

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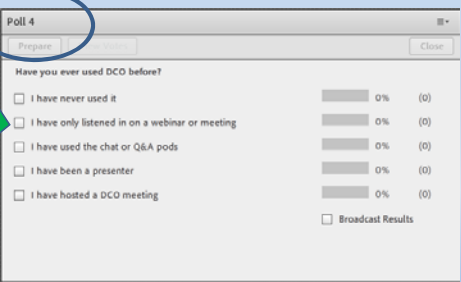
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 **Example of a Poll Question** 



**Poll 4**

Have you ever used DCO before?

- I have never used it 0% (0)
- I have only listened in on a webinar or meeting 0% (0)
- I have used the chat or Q&A pods 0% (0)
- I have been a presenter 0% (0)
- I have hosted a DCO meeting 0% (0)

Broadcast Results

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 **Example of a Chat Question** 

Enter your responses in the **chat box** 



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 **Chat Question #1** **CDSE**

**What is your experience as a derivative classifier and/or using sources to determine declassification instructions?**

**Enter your response in the chat box** 

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 **Overview** **CDSE**

**Declassification Policy and Options**

- **Declassification Policy**
- **Authority to Declassify**
- **Four Declassification Systems (Options)**
- **Automatic Declassification Exemptions**

**Derivative Classifier Declassification Guidance**

**Declassification Instructions using Security Classification Guides (SCGs)**

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 **Definition** **CDSE**

**Declassification is the authorized change in status of information from classified information to declassified information.**



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 **Declassification Policy and Options** **CDSE**

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**Declassification Policy**



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 **Poll Question #1** **CDSE**

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 **Executive Order 13526** **CDSE**

- Classified National Security Information
- Establishes a uniform system for classifying, safeguarding, and declassifying national security information
- Promotes the President's agenda of greater openness and transparency while enhancing national security



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 **ISOO** CDSE

 **The Information Security Oversight Office (ISOO)**  
 Responsible to the President for policy and oversight of the Government-wide security classification system.

Implements the President's policy through Information Security Oversight Office, 32 CFR Parts 2001 and 2003  
 Classified National Security Information;  
 Final Rule

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 **USD(I) and DoDM 5200.01 Volumes 1-4** CDSE

 Within the DoD, the **Under Secretary of Defense for Intelligence (USD(I))** issues policies, directives and memorandums related to intelligence and national security.

 **DoDM 5200.01-Volumes 1-4, DoD Information Security Program** implements policy, assigns responsibilities, and provides procedures in accordance with E.O. 13526

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 **DoD Policy for Classification Duration** CDSE

**Information must be classified as long as...**

 **It is in the best interest of national security**   **Continued classification is in accordance with E.O. 13526**

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 **Declassification Policy and Options** 

**Authority to Declassify**



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 **Poll Question #2** 

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 **Declassification Authority** 

 Secretary of Defense	   Secretaries of Military Departments
 Delegated original classification authorities	 Officials delegated by DoD Component heads who have Original Classification Authority

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 **Poll Question #3** **CDSE**

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 **Declassification Policy and Options** **CDSE**

**Four Declassification Systems (Options)**



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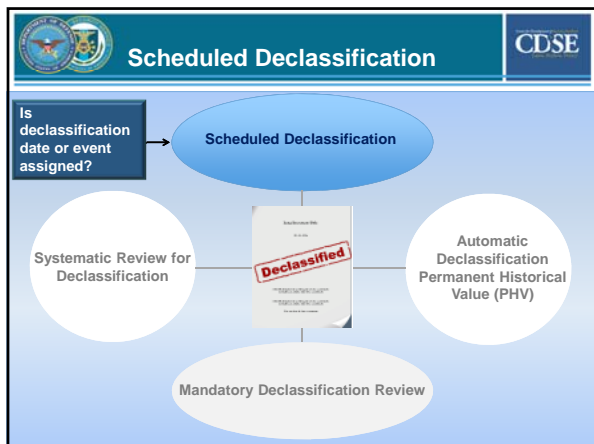
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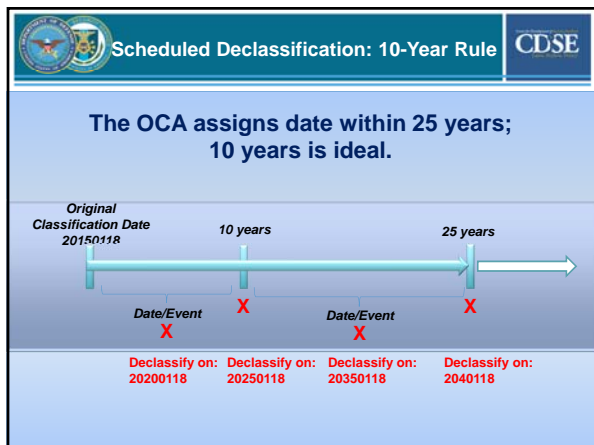
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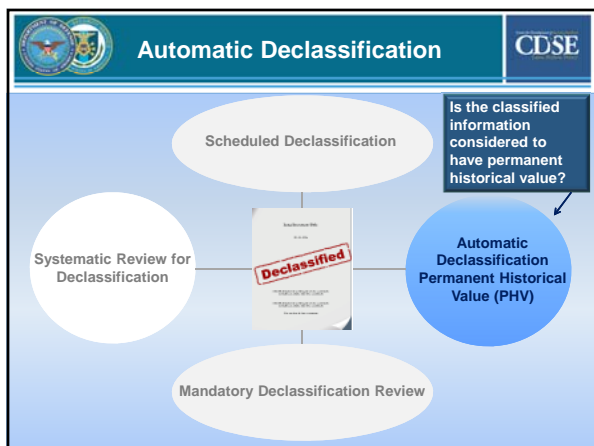
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**Classified Non-Record Material** CDSE



Classified temporary and non-record materials do not meet the criteria for PHV records.

Original Classification Date      10 years      25 years

X      X  
Date/Event      Date/Event

Classified non-record material cannot be classified for longer than 25 years (without ISCAP approval).

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**Declassification Policy and Options** CDSE

**Automatic Declassification Exemptions**




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**Automatic Declassification Exemptions** CDSE

Three Exemption Types: Specific Information, Specific Records, and File Series. PHV record criteria will fall under one of these three types.



Exempt from automatic declassification if:
 

- PHV record
- 25-years old
- Fall into exemption category or criteria

→ 50X1-HUM  
 → 50X2-WMD  
 → 25X1 through 25X9

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**Exemption Categories/Criteria and Duration** CDSE

25X1: Identify a human confidential or intelligence source or methods  
 Change to **50X1-HUM** on newly created original and derivative documents.

25X2: Development of weapons of mass destruction  
 Change to **50X2-WMD** on newly created original and derivative documents.

25X3: U.S. cryptologic systems or activities

25X4: State of the art technology within a weapon system




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**Exemption Categories/Criteria and Duration** CDSE



25X5: Current U.S. military war plans

25X6: Foreign relations or foreign government information

25X7: Ability to protect the President, VP, & others

25X8: National Security Emergency Plans or vulnerabilities to systems, installations, or infrastructure relating to national security

25X9: Violate a statute or treaty, or international agreement

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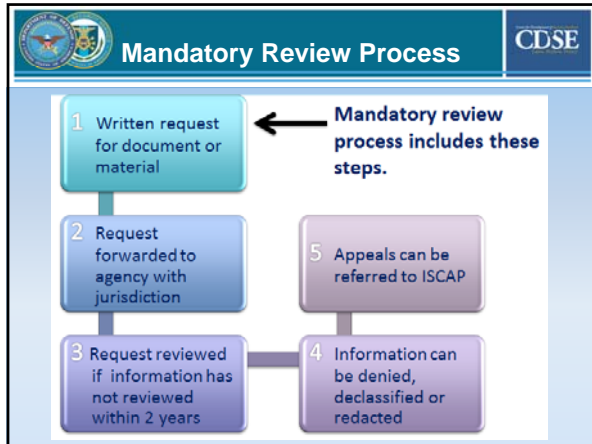
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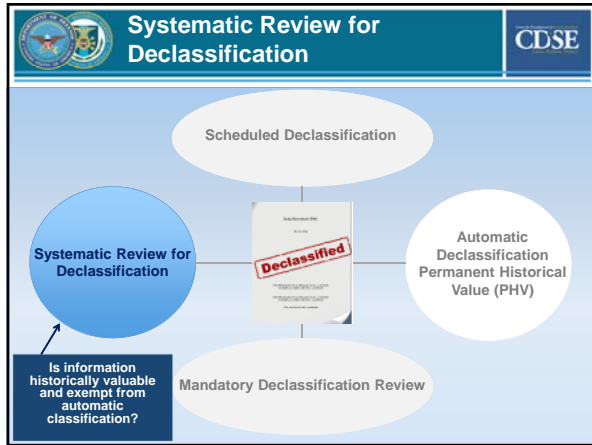
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**Poll Question #4** CDSE

Is information historically valuable and exempt from automatic classification?

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Declassification Requirements

## Derivative Classifier: How to determine declassification?

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Declassification Guidance: Approved Sources

Subject	Classification Instructions		
Set-up parameters:	Level	Reason	Duration
Maximum	C	1.4(a)	20261231
Minimum	C	1.4(a)	20261231

Security Classification Guide

Designation "C":  
(S) This paragraph contains Secret information; therefore, it will be marked with the designation "S".  
(TS) This paragraph contains Top Secret information; therefore, it will be marked with the designation "TS".

Classified by: D. Jones, DoGW Analyst  
Reason: 1.4(a)  
Downgrade to: Confidential on 20161115  
Declassify on: 20210515

DD FORM 254

Unclassified: Markings are for training purposes only

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Using a Single Source Document

Therefore, it will be marked with the designation "S".  
(TS) This paragraph contains Top Secret information; therefore, it will be marked with the designation "TS".

Classified by: D. Jones, Chief Division 3  
Reason: 1.4(a)  
Downgrade to: Confidential on 20161115  
Declassify on: 20211115

Therefore, it will be marked with the designation "S".  
(TS) This paragraph contains Top Secret information; therefore, it will be marked with the designation "TS".

Classified by: P. Torik, DoGW Analyst  
Derived from: Marking Instructions Memo  
Subject: DD Marking Instructions, cdlse00191115  
Downgrade to: Confidential on 20161115  
Declassify on: 20211115

Transfer downgrading and declassification decisions from your source document to the derivative document.

Unclassified: Markings are for training purposes only

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**Determine Declassification Instructions** CDSE

## Security Classification Guides (SCGs)



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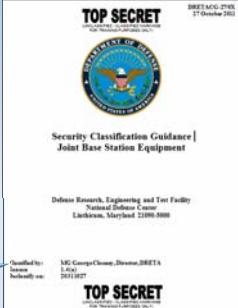
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**Security Classification Guides** CDSE

SCGs provide comprehensive guidance on elements of classified information.

Declassification Instructions



Unclassified: Markings are for training purposes only

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**SCG Interior Page Portions** CDSE

Elements of information that require protection

Level of classification for each element

Reason for protection

Subject	Classification instructions		
Set-up parameters:	Level	Reason	Duration
Maximum	C	1.4(a)	20261231
Minimum	C	1.4(a)	20261231
Test dates:			
Prior to test	S	1.4(a)	COT
During test	S	1.4(a)	CDT
Completion of testing	U		

COT = Completion of Tests

Declassification Instructions

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 **Want to Learn More?** 

**eLearning**

- CDSE offers 11 Information Security specific eLearning course plus...
- The Information Security Management Curricula &...
- Six Security Shorts and numerous webinars



**Instructor-led training**

- Information Security Management course

**August 12-16, 2013 Linthicum, MD**

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 **Contacts and Resources** 

Handouts and frequently asked questions from this webinar will be posted at <http://www.cdse.edu/catalog/webinars/information-security/declassification-options-and-requirements.html>

You may also email Information Security training related questions to DSS at [InformationSecurity.Training@dss.mil](mailto:InformationSecurity.Training@dss.mil)

CDSE Information Security resources and training can be found at <http://www.cdse.edu/catalog/information-security.html>

Thank you for attending the CDSE Declassification Options and Requirements Webinar.

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