

Information Security Webinar Series

Emergency Authority Specifications

What is Emergency Authority?

Emergency authority is given to Heads of the DoD Components to allow the dissemination of classified information, including information normally requiring the originator's prior authorization, to an individual or individuals who are otherwise not routinely eligible for access.

Why is Emergency Authority Needed?

DoD 5200.01-R did not provide for emergency authority. Instead it provided guidelines and specifications for emergency plans and protection.

The new DoD Manual 5200.01, released in February 2012, incorporated all DTM 04-010 guidance pertaining to information security as well as redefining the "third agency rule," which previously required you to have the permission of the originator before you could disseminate or share information outside of DoD.

When Can Emergency Authority be Invoked?

In emergencies in which there is an imminent threat to life or in defense of the homeland, the Heads of the DoD Components may authorize the disclosure of classified information, including information normally requiring the originator's prior authorization, to an individual or individuals who are not routinely eligible for access.

Who is a Disclosing Authority?

The disclosing authority is the person who will be disseminating classified information. The discloser is generally not the Head of the DoD Component, but the holder of the information requiring release.

What Are the Disclosing Authority's Responsibilities?

The following are the disclosing authority's responsibilities:

- Limit disclosure to the absolute minimum needed to achieve purpose, and limit the number of individuals receiving information.

- Transmit information as described in Volume 3 of DoD Manual 5200.01. The most commonly used transmission methods are face-to-face, SIPR or JWICS, or STE phones. Alternate methods may be used when time is limited.
- Instruct recipients to safeguard information as much as possible in accordance with regulatory guidance.
- Brief recipients that everyone granted access to classified information is personally responsible for protecting the classified information they know, possess, or control and for complying with any pre-publication security review processes.
- Provide notification to the agency or DoD Component from which the information originated and to the Deputy Under Secretary of Defense for Intelligence and Security (DUSD(I&S)).

What is Included in a Notification of Disclosure?

Notifications of disclosure should describe what information was disclosed, to whom, how it was transmitted, and how it was safeguarded. The reason for disclosure should be included along with copies of briefings and SF 312s.

Disclosing authority notifications must be completed within 72 hours of the disclosure or at the earliest opportunity, and no later than 30 days after release.

How Can CDSE Help with Annual Briefings?

The Center for Development of Security Excellence (CDSE) produces and provides a wide range of information security training, education, and awareness products to support the DoD Activity Security Manager's mission.

This includes instructor-led training, eLearning courseware, and training products to address the entire range of responsibilities assigned to an activity security manager.

On the CDSE website you can find additional information about CDSE products, access eLearning courseware, register for instructor-led training, and download job aids and security awareness materials.

[Learn more @ dssa.dss.mil](http://dssa.dss.mil)

STEPP Learning Management System



A wide array of information security-related eLearning can be accessed on CDSE's learning management system called STEPP.

The STEPP system not only provides multimedia-rich courseware but also retains and maintains learner records and transcripts. STEPP is available for use by DoD and other U.S. Government personnel and contractors within the National Industrial Security Program.

Job Aids and Awareness Media

CDSE also produces various job aids to assist security professionals. They can be accessed on the CDSE website.

Job aid topics include Marking Classified Information, Derivative Classification Training, a Procedural Guide for Conducting Classified Conferences, and aids for the operation of standard locks.

Job Aids

www.dss.mil/seta/resources/supplemental-job-aids.html

Awareness Posters

www.dss.mil/seta/security_posters.html

Instructor-Led Training



DoD Security Specialist

Broad survey course that includes general, industrial, personnel, information, and physical security related-topics targeted to those personnel with little or no security-related experience.

www.dss.mil/cdse/catalog/classroom/GS101.html

Information Security Management

Mid-level course intended for personnel who have a functional working knowledge of the DoD Information Security Program.

www.dss.mil/cdse/catalog/classroom/IF201.htm

Instructional Media

In addition to instructor-led and eLearning courses, CDSE also offers a wide variety of other instructional media in support of the DoD Information Security Program. This includes Security Shorts, which are targeted eLearning courses designed to be completed in less than 15 minutes. Other instructional media includes podcasts, which are audio-only based courses, and short training videos on various security processes and procedures.

Security Shorts

www.dss.mil/cdse/shorts

Security Podcasts

www.dss.mil/cdse/catalog/podcasts

Security Training Videos

www.dss.mil/seta/training_videos.html

