

# Webinar Questions and Answers

## The Classified Foreign Visit Process

Webinar guests submitted several questions before and during the [date] [Webinar title] session. The following responses are provided by the Center for Development of Security Excellence (CDSE).

**Question:** So do we always following the ITAR or the NISPOM

**Answer:** As a contractor participating in the National Industrial Security Program, you would always follow those requirements, restrictions, and safeguards that are applicable to your operation. In the case of foreign persons who access classified information in the course of their visit to a cleared contractor, the NISPOM, Chapter 10, Section 5, Paragraph 10-507e, states that visitor records must be maintained for a period of one year. The International Traffic in Arms Regulation (ITAR) speaks to the maintenance of records in Section 122.5 of that document. The maintenance of records for the five year period would be in accordance with this ITAR requirement.

**Question:** Does the request for the visit have to be via secure fax:

**Answer:** Request for International Visits do not have to be transmitted via a secure fax.

**Question:** Are the country lead times calendar days or business days?

**Answer:** Country lead times, as noted in Appendix B of the NISPOM, are in business days.