Industrial Security Webinar Series

ADVERSE INFORMATION REPORTING WORKBOOK
ADVERSE INFORMATION REPORTING

Where can I find general reporting requirements?

1. NISPOM paragraph _______________ tells you that you are required to report certain events that:
   - Have an impact on the status of the facility ____________________.
   - Have an impact on the status of an employee's _________________ security clearance (PCL).
   - Affect proper _____________________ of classified information.
   - Indicate classified information has been ___________________ or ___________________.

What about adverse information reporting requirements?

2. NISPOM paragraph _______________ tells you that when reporting adverse information, reports based on ______________________ or ___________________ should not be made.

   Additionally, you still have to report adverse information that you become aware of for _______________ employees.

What is Adverse Information?

Information that negatively reflects on the ______________________ or _____________________ of a cleared employee.

   Information that suggests one’s ability to safeguard classified information may be _________________.

   Information that indicates one’s access to classified information clearly may ________________ be in the best interest of national security.
ADVERSE INFORMATION REPORTING

What to Report?

1. Allegiance to the United States
2. Foreign influence
3. Foreign preference
4. Sexual behavior
5. Personal conduct
6. Financial considerations
7. Emotional, mental, and personality disorders
8. Misuse of information technology systems
9. Alcohol consumption
10. Drug involvement
11. Criminal conduct
12. Security Violations
13. Outside activities

DoD ____________________ Guidelines for Determining eligibility
for ____________________ to Classified Information

Where to Send Your Reports? (Circle the correct answer)

FBI    CSA-PSMO-I    CSA-IS Rep    GCA

How to Send Your Reports? (Circle the correct answer)

Mail    EMAIL    FAX    JPAS
Two important court cases:

_______________________ vs. Philco

_______________________ vs. Philco

They protect you!

How do you ensure your employees make the necessary cultural change?

1. _______________________________________________________________

2. _______________________________________________________________

Impact of NOT Reporting (jot down a few of the ideas):

__________________________________________

__________________________________________

__________________________________________

__________________________________________
Helpful Hints!

1) Stay ___________________ to your Human Resources Department.

2) Submit a report whenever you identify a _________________ employee.

3) Know what is meant by the term _______________ employee.

4) If you have SCI programs, send your report to both your SCI customer and ____________.

5) Submit ___________________ _____________________ as soon as you become aware.

6) When in ________________, send it __________________ !
Review Activity

Circle all CORRECT answers.

1. Adverse Information reports are not required until an employee’s eligibility has been granted in JPAS.

2. Send your reports to your CSA-PSMO-I via JPAS.

3. Foreign influence, criminal conduct, financial consideration, emotional disorders, and alcohol consumption are all types of behavior that should be reported.

4. Once a cleared employee leaves your company, you are no longer responsible for submitting adverse information reports.

5. Submit a report whenever you identify a culpable employee.
To learn more about the Court Cases:
http://law.justia.com/cases/federal/appellate-courts/F2/372/771/215342/

For more information on NISPOM reporting requirements, go to the NISPOM Reporting Requirements Course (IS150.16) at:

ISL 2011-04:

CDSE Webinar Website:

Learn@Lunch Questions/Suggestions:
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