



Center for Development of Security Excellence
CDSE
Learn. Perform. Protect.

INSIDER THREAT JOB AID



Insider Threat Program Management Personnel Training Requirements and Resources for DoD Components

National Minimum Standards require Insider Threat Program Management personnel receive training in:

- [Counterintelligence and Security Fundamentals](#)
- [Laws and Regulations about the gathering, retention, and use of records and data and their misuse](#)
- [Civil Liberties and Privacy Laws, Regulations, and Policies](#)
- [Referral processes, regulations, and requirements including Section 811 of the Intelligence Authorization Act](#)
- [Internal agency procedures for insider threat response actions](#)

The following training resources—including general training and [additional beneficial training](#)—have been identified but are not necessarily endorsed. Industry partners under the NISP click [here](#).

General Insider Threat Program Personnel Training

[CDSE eLearning: Establishing an Insider Threat Program for Your Organization](#) **CI122.16**

[NITTF Instructor Led: Insider Threat Hub Operations Course](#)

*Both courses require supplemental, DoD specific privacy, civil liberty, intelligence oversight, and referral training.

CI and Security Fundamentals

[CDSE eLearning Courses](#)

- Insider Threat Awareness Course **CI121.16** (also available on AGILE high side)
- Introduction to Personnel Security **PS113.16**
- Personnel Security Management **PS212.01**
- Developing a Security Education and Training Program **GS104.16**
- Introduction to DoD Security Specialist Course **GS020.16**
- Counterintelligence Awareness and Reporting Course for DoD Employees **CI116.06**
- Counterintelligence Awareness and Security Brief **CI112.16**
- Counterintelligence Concerns for National Security Adjudicators **CI020.16**

[CDSE Instructor-led Courses](#)

DoD Security Specialist **GS101.01**

[DIA eLearning: Counterintelligence Awareness and Reporting \(on AGILE\)](#)

Joint Counterintelligence Training Academy (SIPR <https://jcitajvta.dia.smil.mil/>)

- Counterintelligence Fundamentals web based training
- Defense Counterintelligence Agent Credentialing Course

**Laws and Regulations about the gathering, retention, and use of records and data and their misuse/
Civil Liberties and Privacy Laws, Regulations, and Policies**

[CDSE eLearning](#): Identifying and Safeguarding Personally Identifiable Information (PII) **DS-IF101.06**

[Joint Knowledge Online](#) (accessible with CAC) various offerings in Privacy Act Awareness, Protecting PII, and Intelligence Oversight.

[Defense Privacy and Civil Liberties Division](#) privacy and civil liberties training, civil liberties instruction

[Department of Justice, Office of Privacy and Civil Liberties \(OPCL\)](#) provides privacy training through the Executive Office for United States Attorneys, Office of Legal Education. Including online [FOIA](#) training.

[Icompass](#) (WHS) OSD/Joint Staff Privacy Act training

eLearning available on [AGILE](#):

[NGA Intelligence Oversight Training](#)

[NGA Privacy Awareness](#)

[Intelligence Oversight Officer/Supervisor Course](#) – OSD

[Intelligence Oversight Training Course “IO-101”](#) – OSD

[Introduction to Intelligence Oversight](#) - DIA

Referral Processes and Reporting Requirements to include Section 811 Referrals*

CDSE eLearning Courses

- JPAS/JCAVS Virtual Training for Security Professionals **PS123.16**
- Reciprocity in the Personnel Security Program *Learning Short
- Adverse Information Reporting *Learning Short

Federal Bureau of Investigation

- 811 Referral Training is provided by the FBI in the Washington Metropolitan area on an annual basis. POC: Steve Jarnecki, 202-324-7689
- 811 Referrals may be sent directly to the FBI:

For Secret referrals: HQ_DIV05_CD_FBI811SECRET@fbi.sgov.gov

For TS referrals: HQ_DIV05_CD_FBI811TOPSECRET@fbi.ic.gov

Questions should be referred to CD4 Assistant Section Chief Michael Varacalli, Desk: 202-324-4556, UNET: ormichael.varacalli@ic.fbi.gov or Assistant General Counsel Mitchell B. Weiss, Desk: 202-324-1959

*For cleared industry, these referrals are equivalent to those under section 1-301 of the National Industrial Security Operating Manual.

Agency Procedure for Insider Threat Response Actions

Agency or component dependent.

Additional Training beneficial to Insider Threat Program Management Personnel

- User Activity Monitoring Training: vendor specific
- Cybersecurity
 - [Defense Cyber Training Academy](#)—Online, Instructor Led, and Blended:
 - [DCITA: Cyber Insider Threat Analysis Course](#)
 - [DCITA: Introduction to Cyber Insider Threat](#)
 - [DCITA: Network Monitoring Course](#)
- Videos: [DNI/NCSC Video Series: Terminal Risk](#)

CDSE Instructor-led Courses

- Information Security Management **IF201.01**
- DoD Security Specialist **GS101.01**
- Personnel Security Management **PS212.01**
- ODNI/ONCIX ICD 704 Personnel Security Course **FT106.01**

CDSE eLearning Courses

- Introduction to Information Security **IF011.16**
- Introduction to Risk Management **GS150.06**
- Risk Management for DoD Security Programs **GS102.16**
- Unauthorized Disclosure of Classified Information for DoD and Industry **IF130.16**
- Introduction to DoD Personnel Security Adjudication **PS001.18**
- Introduction to National Security Adjudications **PS170.16**
- Introduction to Personnel Security **PS113.16**
- Introduction to Suitability Adjudications for the DoD **PS010.16**
- Continuous Monitoring **CS200.16**
- Cyber Insider Threat *Webinar
- Active Shooter Awareness *Learning Short
- Insider Threat for DoD Security *Webinar
- Potential Espionage Indicators (PEI): Detecting Actions Outside the Norm *Webinar

CDSE Job Aids

Insider Threat Case Studies
Understanding Espionage and National Security Crimes

Toolkits

- Counterintelligence Awareness
- Insider Threat
- Adjudicators
- Personnel Security

Coming Soon from [CDSE](#): DITMAC Short eLearning