



Center for Development of Security Excellence
CDSE
Learn. Perform. Protect.

INSIDER THREAT JOB AID



Insider Threat Program Management Personnel Training Requirements and Resources for DoD Components

[National Minimum Standards](#) require Insider Threat Program Management personnel receive training in:

- [Counterintelligence and Security Fundamentals](#)
- [Laws and Regulations about the gathering, retention, and use of records and data and their misuse](#)
- [Civil Liberties and Privacy Laws, Regulations, and Policies](#)
- [Referral processes, regulations, and requirements inc. Section 811 of the Intelligence Authorization Act](#)
- [Internal agency procedures for insider threat response actions](#)

The following training resources—including general training and additional beneficial training have been identified but are not necessarily endorsed. Industry partners under the NISP [click here](#).

General Insider Threat Program Personnel Training

[CDSE eLearning: Establishing an Insider Threat Program for Your Organization](#) INT122.16

[NITTF Instructor Led: Insider Threat Hub Operations Course](#)

[Developing a Multidisciplinary Insider Threat Capability](#) InT201

[Insider Threat Records Checks](#) InT230

CI and Security Fundamentals

CDSE eLearning Courses

- Insider Threat Awareness Course INT101.16 (also available on AGILE high side)
- Introduction to Personnel Security PS113.16
- Personnel Security Management PS212.01
- Developing a Security Education and Training Program GS104.16
- Counterintelligence Awareness and Reporting Course for DoD Employees CI116.06
- Counterintelligence Awareness and Security Brief CI112.16
- Counterintelligence Concerns for National Security Adjudicators CI020.16

CDSE Instructor-led Courses

DoD Security Specialist GS101.01

[DIA eLearning: Counterintelligence Awareness and Reporting \(on AGILE\)](#)

Joint Counterintelligence Training Academy (SIPR <https://jcitajta.dia.smil.mil/>)

- Counterintelligence Fundamentals web based training
- Defense Counterintelligence Agent Credentialing Course

**Laws and Regulations about the gathering, retention, and use of records and data and their misuse/
Civil Liberties and Privacy Laws, Regulations, and Policies**

[CDSE eLearning](#): Identifying and Safeguarding Personally Identifiable Information (PII) **DS-IF101.06**

[Joint Knowledge Online](#) (accessible with CAC) various offerings in Privacy Act Awareness, Protecting PII, and Intelligence Oversight.

[Defense Privacy and Civil Liberties Division](#) privacy and civil liberties training, civil liberties instruction

[Department of Justice, Office of Privacy and Civil Liberties \(OPCL\)](#) provides privacy training through the Executive Office for United States Attorneys, Office of Legal Education. Including online [FOIA](#) training.

Icompass (WHS) OSD/Joint Staff Privacy Act training

eLearning available on [AGILE](#):

[NGA Intelligence Oversight Training](#)

[NGA Privacy Awareness](#)

[Intelligence Oversight Officer/Supervisor Course](#) – OSD

[Intelligence Oversight Training Course “IO-101”](#) – OSD

[Introduction to Intelligence Oversight](#) - DIA

Referral Processes and Reporting Requirements to include Section 811 Referrals*

[CDSE eLearning Courses](#)

- JPAS/JCAVS Virtual Training for Security Professionals **PS123.16**
- Reciprocity in the Personnel Security Program *Learning Short
- Adverse Information Reporting *Learning Short
- [Preserving Investigative and Operational Viability in Insider Threat](#) **InT220.16**

Federal Bureau of Investigation

- 811 Referral Training is provided by the FBI in the Washington Metropolitan area on an annual basis.
POC: Steve Jarnecki, 202-324-7689
- 811 Referrals may be sent directly to the FBI:

For Secret referrals:

HQ_DIV05_CD_FBI811SECRET@fbi.sgov.gov For TS

referrals: HQ_DIV05_CD_FBI811TOPSECRET@fbi.ic.gov

Questions should be referred to CD4 Assistant Section Chief Michael Varacalli, Desk: 202-324-4556, UNET:

michael.varacalli@ic.fbi.gov or Assistant General Counsel Mitchell B. Weiss, Desk: 202-324-1959

*For cleared industry, these referrals are equivalent to those under section 1-301 of the National Industrial Security Operating Manual.

Agency Procedure for Insider Threat Response Actions

Agency or component dependent.

- [Insider Threat Mitigation Responses](#) InT210.16

Additional Training beneficial to Insider Threat Program Management Personnel

User Activity Monitoring Training: vendor specific

[Defense Cyber Training Academy](#) Online, Instructor Led, and Blended:

- [DCITA: Cyber Insider Threat Analysis Course](#)
- [DCITA: Introduction to Cyber Insider Threat](#)
- [DCITA: Network Monitoring Course](#)

Videos: [DNI/NCSC Video Series: Terminal Risk](#)

CDSE Instructor-led Courses

- Information Security Management IF201.01
- DoD Security Specialist GS101.01
- Personnel Security Management PS212.01
- ODNI/ONCIX ICD 704 Personnel Security Course FT106.01

CDSE eLearning Courses

- Introduction to Information Security IF011.16
- Introduction to Risk Management GS150.06
- Risk Management for DoD Security Programs GS102.16
- Unauthorized Disclosure of Classified Information for DoD and Industry IF130.16
- Introduction to DoD Personnel Security Adjudication PS001.18
- Introduction to National Security Adjudications PS170.16
- Introduction to Personnel Security PS113.16
- Introduction to Suitability Adjudications for the DoD PS010.16
- Continuous Monitoring CS200.16
- Cyber Insider Threat *Webinar
- Active Shooter Awareness *Learning Short
- Insider Threat for DoD Security *Webinar
- Potential Espionage Indicators (PEI): Detecting Actions Outside the Norm *Webinar

CDSE Job Aids

- Insider Threat Case Studies
- Insider Threat Job Aid for Industry
- Sample Insider Threat Program Plan
- Understanding Espionage and National Security Crimes
- Foreign Intelligence Entity Targeting Recruitment Methodology
- Customizable DoD Command Briefing for Insider Threat

[CDSE Videos](#)

- CI and Insider Threat Support to Security
- Insider Threats to Cybersecurity
- Insider Threat for Senior Leaders
- Insider Threat Potential Risk Indicators - A case study
- Potential Risk Indicators - Mishandling of Classified Information

Other Agency Videos

- [DHS Insider Threat Scenarios Video](#)
- [Don't Be a Pawn: A Warning to Students Abroad \(Human Targeting\)](#)
- [FBI video: "Company Man"](#)
- [NITTF Any Given Day](#)
- [Voices of the Betrayed](#)

[CDSE Shorts](#)

- Active Shooter Awareness
- Adverse Information Reporting
- DITMAC

[Speaker Series](#)

- Security Chat with Dr. Robert Gallagher on the Behavioral Analysis in Insider Threat Programs
- Security Chat with DITMAC
- Security Chat with OUSD(I) Insider Threat Program Manager

[Webinars](#)

- Adverse Information Reporting
- Cyber Insider Threat
- Insider Threat
- Insider Threat for DoD Security Professionals
- Potential Espionage Indicators (PEI): Detecting Actions Outside the Norm
- Virtual Insider Threat Symposium for Industry
- Personnel Security & Research Center (PERSEREC) Webinar
- DoD Insider Threat Enterprise Program Management Office

[Toolkits](#)

- Counterintelligence Awareness
- Insider Threat
- Adjudicators
- Personnel Security
- Unauthorized Disclosure