



Center for Development of Security Excellence
CDSE
Learn. Perform. Protect.

INSIDER THREAT JOB AID



Insider Threat Program Management Personnel Training Requirements and Resources for DoD Components

[National Minimum Standards](#) require Insider Threat Program Management personnel receive training in:

- Counterintelligence and Security Fundamentals
- Laws and Regulations about the gathering, retention, and use of records and data and their misuse
- Civil Liberties and Privacy Laws, Regulations, and Policies
- Referral processes, regulations, and requirements inc. Section 811 of the Intelligence Authorization Act
- Internal agency procedures for insider threat response actions

The following training resources—including general training and additional beneficial training have been identified but are not necessarily endorsed. Industry partners under the NISP [click here](#).

General Insider Threat Program Personnel Training

[CDSE eLearning: Establishing an Insider Threat Program for Your Organization](#) INT122.16

[NITTF Instructor Led: Insider Threat Hub Operations Course](#)

[Developing a Multidisciplinary Insider Threat Capability](#) InT201

[Insider Threat Records Checks](#) InT230

*Both courses require supplemental, DoD specific privacy, civil liberty, intelligence oversight, and referral training.

CI and Security Fundamentals

CDSE eLearning Courses

- Insider Threat Awareness Course INT121.16 (also available on AGILE high side)
- Introduction to Personnel Security PS113.16
- Personnel Security Management PS212.01
- Developing a Security Education and Training Program GS104.16
- Introduction to DoD Security Specialist Course GS020.16
- Counterintelligence Awareness and Reporting Course for DoD Employees CI116.06
- Counterintelligence Awareness and Security Brief CI112.16
- Counterintelligence Concerns for National Security Adjudicators CI020.16

CDSE Instructor-led Courses

DoD Security Specialist GS101.01

[DIA eLearning: Counterintelligence Awareness and Reporting \(on AGILE\)](#)

Joint Counterintelligence Training Academy (SIPR <https://jcitajta.dia.smil.mil/>)

- Counterintelligence Fundamentals web based training
- Defense Counterintelligence Agent Credentialing Course

Laws and Regulations about the gathering, retention, and use of records and data and their misuse/ Civil Liberties and Privacy Laws, Regulations, and Policies

[CDSE eLearning](#): Identifying and Safeguarding Personally Identifiable Information (PII) **DS-IF101.06**

[Joint Knowledge Online](#) (accessible with CAC) various offerings in Privacy Act Awareness, Protecting PII, and Intelligence Oversight.

[Defense Privacy and Civil Liberties Division](#) privacy and civil liberties training, civil liberties instruction

[Department of Justice, Office of Privacy and Civil Liberties \(OPCL\)](#) provides privacy training through the Executive Office for United States Attorneys, Office of Legal Education. Including online [FOIA](#) training.

Icompass (WHS) OSD/Joint Staff Privacy Act training

eLearning available on [AGILE](#):

[NGA Intelligence Oversight Training](#)

[NGA Privacy Awareness](#)

[Intelligence Oversight Officer/Supervisor Course](#) – OSD

[Intelligence Oversight Training Course “IO-101”](#) – OSD

[Introduction to Intelligence Oversight](#) - DIA

Referral Processes and Reporting Requirements to include Section 811 Referrals*

[CDSE eLearning Courses](#)

- JPAS/JCAVS Virtual Training for Security Professionals **PS123.16**
- Reciprocity in the Personnel Security Program *Learning Short
- Adverse Information Reporting *Learning Short
- Preserving Investigative and Operational Viability in Insider Threat **InT220**

Federal Bureau of Investigation

- 811 Referral Training is provided by the FBI in the Washington Metropolitan area on an annual basis.
POC: Steve Jarnecki, 202-324-7689

- 811 Referrals may be sent directly to the FBI:

For Secret referrals:

HQ_DIV05_CD_FBI811SECRET@fbi.sgov.gov For TS

referrals: HQ_DIV05_CD_FBI811TOPSECRET@fbi.ic.gov

Questions should be referred to CD4 Assistant Section Chief Michael Varacalli, Desk: 202-324-4556,
UNET:

michael.varacalli@ic.fbi.gov or Assistant General Counsel Mitchell B. Weiss, Desk: 202-324-1959

*For cleared industry, these referrals are equivalent to those under section 1-301 of the National Industrial

Agency Procedure for Insider Threat Response Actions

Agency or component dependent.

- Insider Threat Mitigation Responses **InT210**

Additional Training beneficial to Insider Threat Program Management Personnel

- User Activity Monitoring Training: vendor specific
- Cybersecurity
 - [Defense Cyber Training Academy](#) Online, Instructor Led, and Blended:
 - [DCITA: Cyber Insider Threat Analysis Course](#)
 - [DCITA: Introduction to Cyber Insider Threat](#)
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 - [DCITA: Network Monitoring Course](#)
- Videos: [DNI/NCSC Video Series: Terminal Risk](#)

CDSE Instructor-led Courses

- Information Security Management **IF201.01**
- DoD Security Specialist **GS101.01**
- Personnel Security Management **PS212.01**
- ODNI/ONCIX ICD 704 Personnel Security Course **FT106.01**

CDSE eLearning Courses

- Introduction to Information Security **IF011.16**
- Introduction to Risk Management **GS150.06**
- Risk Management for DoD Security Programs **GS102.16**
- Unauthorized Disclosure of Classified Information for DoD and Industry **IF130.16**
- Introduction to DoD Personnel Security Adjudication **PS001.18**
- Introduction to National Security Adjudications **PS170.16**
- Introduction to Personnel Security **PS113.16**
- Introduction to Suitability Adjudications for the DoD **PS010.16**
- Continuous Monitoring **CS200.16**
- Cyber Insider Threat *Webinar
- Active Shooter Awareness *Learning Short
- Insider Threat for DoD Security *Webinar
- Potential Espionage Indicators (PEI): Detecting Actions Outside the Norm *Webinar

CDSE Job Aids

- Insider Threat Case Studies
- Insider Threat Job Aid for Industry
- Sample Insider Threat Program Plan
- Understanding Espionage and National Security Crimes
- Foreign Intelligence Entity Targeting Recruitment Methodology
- Customizable DoD Command Briefing for Insider Threat

CDSE Videos

- CI and Insider Threat Support to Security

- Insider Threats to Cybersecurity
- Insider Threat for Senior Leaders
- [Insider Threat Potential Risk Indicators - A case study](#)
- [Potential Risk Indicators - Mishandling of Classified Information](#)

Other Agency Videos

- [DHS Insider Threat Scenarios Video](#)
- [Don't Be a Pawn: A Warning to Students Abroad \(Human Targeting\)](#)
- [FBI video: "Company Man"](#)
- [NITTF Any Given Day](#)
- [Voices of the Betrayed](#)

[CDSE Shorts](#)

- Active Shooter Awareness
- Adverse Information Reporting
- DITMAC

[Speaker Series](#)

- Security Chat with Dr. Robert Gallagher on the Behavioral Analysis in Insider Threat Programs
- Security Chat with Dr. Brad Millick

[Webinars](#)

- Adverse Information Reporting
- Cyber Insider Threat
- Insider Threat
- Insider Threat for DoD Security Professionals
- Potential Espionage Indicators (PEI): Detecting Actions Outside the Norm
- Virtual Insider Threat Symposium for Industry
- Personnel Security & Research Center (PERSEREC) Webinar
- DoD Insider Threat Enterprise Program Management Office

[Toolkits](#)

- Counterintelligence Awareness
- Insider Threat
- Adjudicators
- Personnel Security