



Center for Development of Security Excellence  
**CDSE**  
Learn. Perform. Protect.

## INSIDER THREAT JOB AID



### Insider Threat Virtual Forums

Virtual forums are a critical component of an Insider Threat Vigilance Campaign. Virtual forums can be used to strengthen your insider threat mitigation network or engage with the general workforce. Forums allow direct access to leadership or subject matter experts at a fraction of the cost of traditional conferences and can be customized to fit your organization's needs. Consider the following virtual forum topics:

<ul style="list-style-type: none"><li>• Insider Threat Awareness Day</li><li>• Foreign Intelligence Entity Targeting and Recruiting methodologies</li><li>• Prevention, Assistance, and Response (PAR) and its link to Insider Threat Programs</li><li>• Insider Threat Strategic Communication</li><li>• Potential Risk Indicator Awareness</li><li>• Organizational reporting requirements</li><li>• EAP resources</li><li>• Cyber Threat Awareness</li><li>• Difference between Unauthorized Disclosures and Whistleblowing</li></ul>	<ul style="list-style-type: none"><li>• Kinetic Violence, Active Shooter, Unauthorized Disclosure, or Espionage case study overview</li><li>• Information Sharing Best Practices</li><li>• Privacy and Civil Liberty Considerations for Insider Threat Programs</li><li>• Policy, Procedure, and Process Development or Discussion</li><li>• HUB member and partner capability briefings</li><li>• Discussion of available training resources (NITTF, CDSE, etc.)</li><li>• External Partner Capabilities</li></ul>
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There are a number of communications platforms that provide virtual forum capabilities. Regardless of the system you choose, please heed a few tips for virtual forum hosting:

- Advertise and promote the forum well in advance for maximum attendance
- Conduct rehearsals with IT support prior to the event
- Consider Americans with Disability Act compliance and/or other accessibility features of your event
- Determine contingencies or work arounds in case of equipment failure or speaker cancellation
- Conduct rehearsals with speaker and/or panel members
- Pre-load all PowerPoint slides, handouts, training aids, or other content
- Make sure all participants are familiar with muting and un-muting procedures
- Develop a topical outline/agenda and share with guest speakers and panel members prior to the event.
- Use a moderator/facilitator to keep the forum on track and handle participant Q&A sessions
- Consider recording the forum and making it available to personnel within your organization

Click the link for an example of a virtual forum hosted by CDSE.

[Virtual Insider Threat Symposium for Industry – Requirements Under Change 2 to the NISPOM](#)