

Know Your CDSE:

Personnel Vetting

DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY

**Wanda Swindle
Personnel Vetting Curriculum Manager**





Agenda

- Personnel Vetting
- Meet the Personnel Vetting Team
- Audience for Personnel Vetting Training/Awareness Products
- Available CDSE Personnel Vetting Products & Resources
- Coming Soon
- How to Contact Us



What is Personnel Vetting?

Personnel Vetting: The process by which covered individuals undergo *investigation, evaluation, and adjudication* of whether they are, and remain over time, suitable or fit for federal employment, eligible to occupy a national security sensitive position, eligible for access to classified information, eligible to serve as a contractor employee, or authorized to be issued a federal credential.

Vetting includes all steps in the end-to-end process, including determining need (appropriate position designation), validating need (existence of a current investigation or adjudication), collecting background information via standard forms, investigating activity, adjudication, providing administrative due process or other procedural rights, and ongoing assessments to ensure individuals continue to meet the applicable standards for the position for which they were favorably adjudicated.



Personnel Vetting Team

CDSE Personnel Vetting Team



Wanda Swindle

Personnel Vetting Curriculum Manager

- Manages content, development, and sustainment of all CDSE Personnel Vetting training courses and products
- Extensive Personnel Vetting background
- Over 20 years active military service with USMC
- Holds a Master's degree in Education with a minor in Information Technology
- SFPC and SAPPC Certifications

DEFENSE
COUNTERINTELLIGENCE
AND SECURITY AGENCY

CDSE Personnel Vetting Team



Andrew Reyes

Personnel Vetting Curriculum Manager

- Manages content, development, and sustainment of CDSE Personnel Vetting training courses and products
- Retired with over 20 years of active military service with the U.S. Army
- SP&D certifications: SFPC, SAPPC, APC, and DPAPC

CDSE Personnel Vetting Team



Keli Hubert

Personnel Vetting Curriculum Manager

- Manages content, development, and sustainment of all CDSE Personnel Vetting training courses and products
- Twenty years experience in Personnel Vetting
- Previous experience with NBIB/OPM and EBSO DVD
- Certified Field Trainer

DEFENSE
COUNTERINTELLIGENCE
AND SECURITY AGENCY



CDSE Personnel Vetting Team

PV Team Instructors

- Lashundra Billups
- Heidi Huett
- Jeffrey Lentz
- Syed H. Pirzada
- Robert LaHart

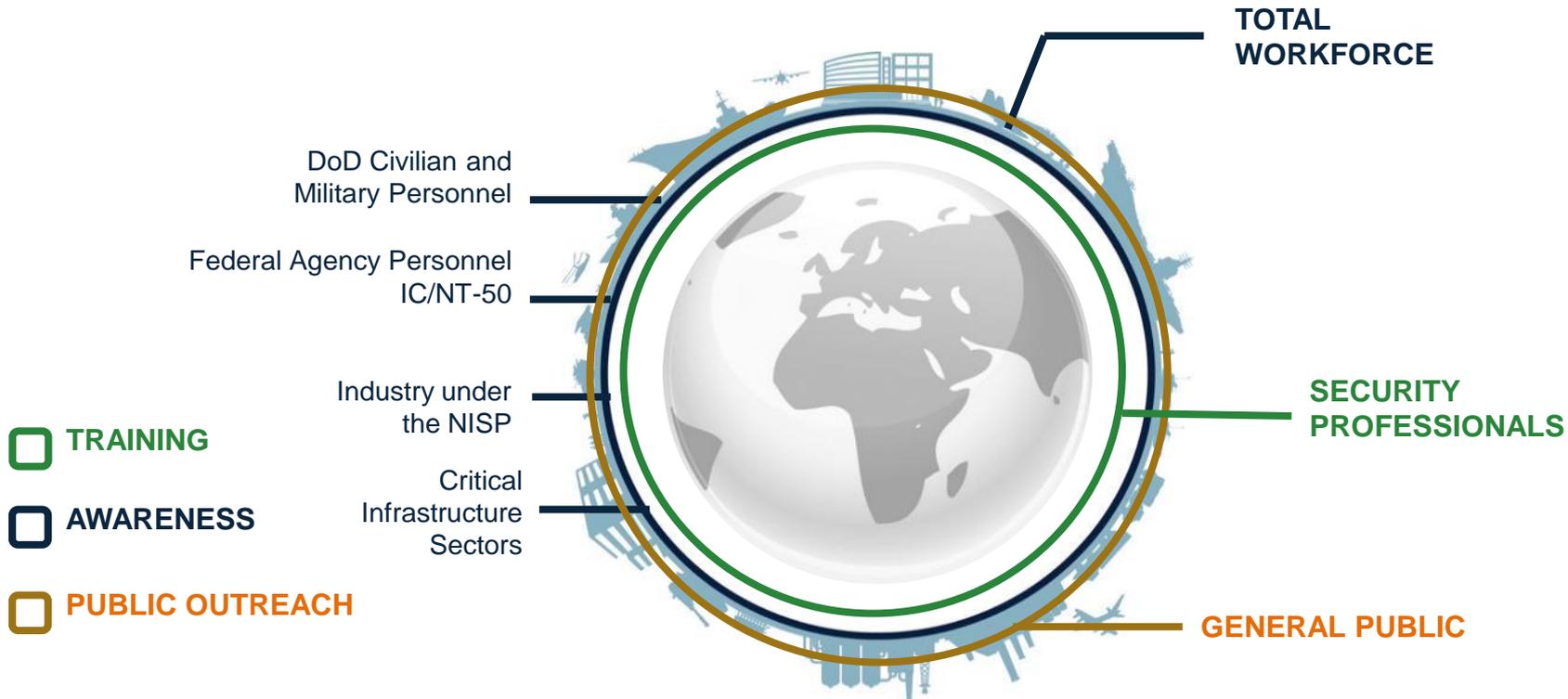
Instructional Design Team

- Richard Price
- Roy Taff





OUR LEARNING AUDIENCE





Personnel Vetting Training Benefits

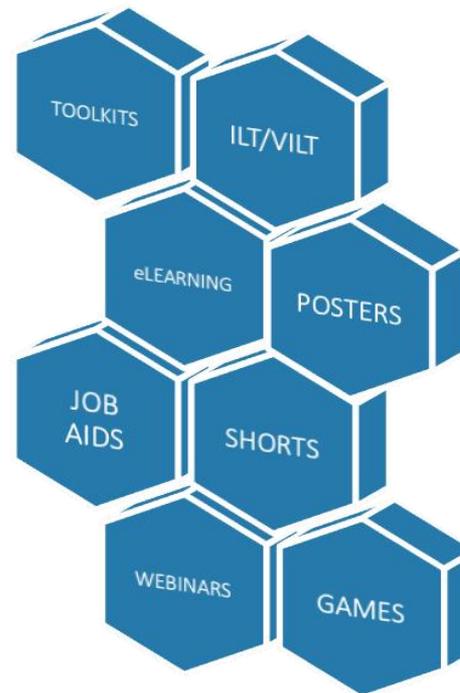
- Professionalize Security Workforce
- Meet DoD and Federal Requirements
- Refresh and strengthen existing knowledge
- Protect National Security





Personnel Vetting Training

Personnel Vetting Training Medium





Personnel Vetting Training



eLearning

- Introduction to Personnel Security **PS113.16**
- Introduction to National Security Adjudications **PS001.18**
- Introduction to DoD HSPD-12 CAC Credentialing **PS112.16**
- Introduction to Suitability Adjudications for DoD **PS010.16**
- JCAVS User Levels 2-6 **PS183.16**
- JCAVS User Level 7 & 8 **PS181.16**
- JCAVS User Level 10 **PS182.16**

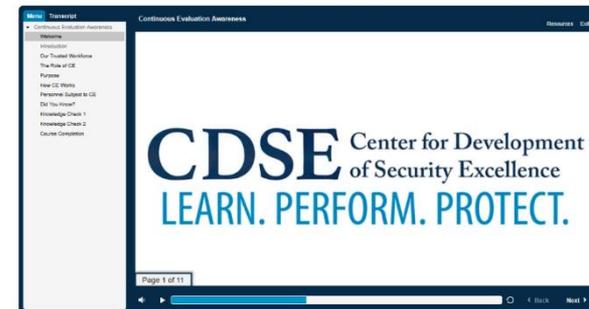


Personnel Vetting Training

Security Shorts

17 Security Shorts

- The 13 National Security Adjudicative Guidelines A-M
- Adverse Information Reporting
- The Federal Investigative Standards
- Continuous Evaluation Awareness
- Reporting Requirements at a Glance





Personnel Vetting Training



Instructor-led Training

- Fundamentals of National Security Adjudication (formerly known as DoD Personnel Security Adjudications) **PS101.01**  American Council on Education
College Credit Recommendation Service
- DoD Consolidated Adjudications Facility (CAF) Operations Course **PS125.01**

Audience: DoD civilian, Internal DoD CAF Adjudicators, and other federal agencies who make final national security eligibility determinations





Personnel Vetting Training

Virtual Instructor-led Training

- Advanced National Security Adjudications (formerly known as DoD Advanced Personnel Security Adjudications)

PS301.10



- Fundamentals of National Security Adjudications (formerly known as DoD Personnel Security Adjudications)

PS101.10



Audience: DoD civilian (GS/GG 11 level and above) assigned to the DoD CAF who prepare Statement of Reasons (SORs) for denial/revocation of clearance eligibility



Personnel Vetting Training

Toolkit(s)

Three Toolkits Available:

- Adjudicators
- Personnel Security
- Protecting Your Identity

Protecting Your Identity Toolkit

[Home](#) / [Training](#) / [Toolkits](#) / [Protecting Your Identity Toolkit](#)

This toolkit will quickly point you in the direction of resources to help protect your identity.

Select a category below to start accessing resources.



Information/
Latest News



Actions to
Take



Identity Theft



Reporting
Identity Theft



Protect
Yourself



Points of
Contact

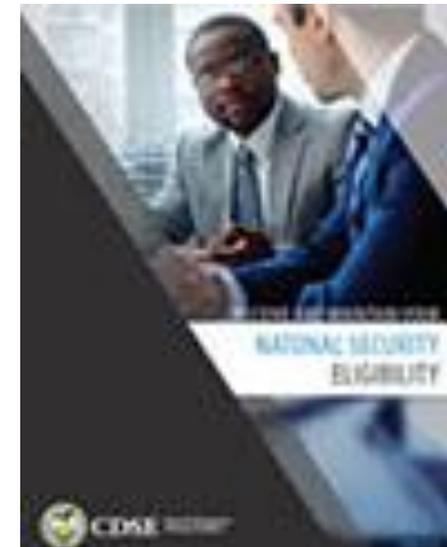


Personnel Vetting Training



Job Aids

- Receive and Maintain Your National Security Eligibility
- Statement of Reasons for Military Personnel and DoD Civilians
- Federal Investigative Standards (FIS) Crosswalk Guide
- 2017 National Security Adjudicative Guidelines Job Aid





Personnel Vetting Training

Security Training Videos

- Need-to-Know Principle Video
- Incorporating Social Media into Federal Background Investigations Video
- How to Take Successful Electronic Fingerprints

A screenshot of the CDSE (Center for Development of Security Excellence) website. The page title is "Need-to-Know Principle". The header includes the CDSE logo and navigation links for Education, Training, Certification, and Resources. Below the title, there are social media sharing icons for Facebook, Twitter, YouTube, LinkedIn, and a plus sign for more. A breadcrumb trail shows: Home > Resources > Security Training Videos > Need-to-Know Principle. A short paragraph of text describes the video lesson. Below the text is a video player showing a woman's face next to the DCISA logo. To the right of the video player are four buttons: Watch, Think, Dig Deeper, and Question.



Personnel Vetting Training



Webinars

- How to Add a Category to Your PSM-Net
- How to Create a Person Category in JPAS
- How to Submit a Visitor Request Within JPAS
- How to Submit an Incident Report Within JPAS
- In/Out-Processing and Granting Access Within JPAS

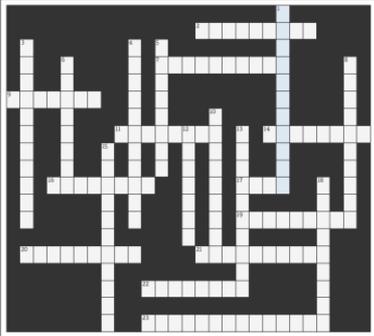


Personnel Vetting Training

Security Awareness Games

- Reciprocity Magic 8 Ball
- Reciprocity for Adjudicators Magic 8 Ball
- Personnel Security Reporting Crossword Puzzle
- Reporting Requirements Word Search
- Reporting Requirements Jeopardy
- Adjudicator Crossword Puzzle
- Adjudicator Word Search





Across

2. Unexplained _____ is a reporting requirement

7. Civilians and contractors with access to classified information shall alert agency heads of _____ activities by those with access to classified information

9. Individuals granted eligibility to access classified information are considered _____ individuals

11. _____ to a foreign national is reportable

14. Using a foreign _____ for travel is a reportable incident

16. _____ of non-U.S. citizen

Down

1. Any significant monetary gains, of \$10,000 or greater, such as a family _____, must be reported by those with a Top Secret eligibility.

3. Continuing _____ with foreign nationals is reportable.

4. Civilians and contractors with access to classified information, who show an unwillingness to comply with rules and _____ should be reported.

5. Ownership of foreign _____ must be reported if you have Top Secret eligibility

6. Being _____ for a DUI, since your last

Center for Development of Security Excellence, Defense Counterintelligence and Security Agency



	Foreign Travel	Foreign Contacts	Reportable Financial Activities	Reportable Medical Issues	Reportable Character Issues
100	100	100	100	100	100
200	200	200	200	200	200
300	300	300	300	300	300
400	400	400	400	400	400
500	500	500	500	500	500
Team 1					0



Personnel Vetting - Posters

Do you know your financial reporting requirements?

- Inheritance over \$10,000
- Filing for Bankruptcy
- Excessive Indebtedness
- Gambling winnings over \$10,000

If any of these occur, you **MUST** self-report

Last Will a
Inheritance: an adult residing in a state, declare this to be made by me

BANKRUPTCY
I have filed for bankruptcy

DEBT
I have accumulated excessive debt

BLACK JACK
I have won gambling winnings

Center for Development of Security Excellence
CDSE

Do you know your reporting requirements if you are unofficially traveling OCONUS?

If you answered NO, talk to your FSO before leaving!

Center for Development of Security Excellence
CDSE

Do YOU know your financial reporting requirements?

- Inheritance over \$10,000
- Filing for Bankruptcy
- Excessive Indebtedness
- Gambling winnings over \$10,000

If any of these occur, you **MUST** self-report

Center for Development of Security Excellence
CDSE



Personnel Vetting Training

Coming Soon (FY21)

- New Personnel Vetting Seminar ILT
- New Personnel Vetting Overview Short
- Personnel Vetting Webinar Series
- Two New Job Aids
 - NBIS CE Deferral Application
 - Investigative Scoping Tool
- New Security Awareness Game
 - Reporting Trivia



Subscription Service

Sign up to get the latest CDSE news and updates delivered straight to your inbox!

ABOUT CDSE

- Awards
- Customer Base
- Frequently Asked Questions
- History
- Information for Visitors
- Mission/Vision
- News
- Products and Services
- Professional Affiliations
- Year End Reports

ABOUT THIS SITE

- A-Z Listing of Terms
- Accessibility/Section 508
- Disclaimer
- FOIA
- Information Quality
- No FEAR Act
- Open GOV
- Plain Writing Act
- Privacy Policy
- Sitemap
- USA.gov

CONNECT

- Contact CDSE
- Follow us on Twitter
- See us on YouTube
- Subscribe to our RSS Feeds
- Visit us on Facebook

NEWSLETTER

Enter your email to get the latest CDSE news,



NEWSLETTER

Sign-up for emails from CDSE to get the latest news and updates in your inbox.

Submit



<https://www.cdse.edu/news/index.html>



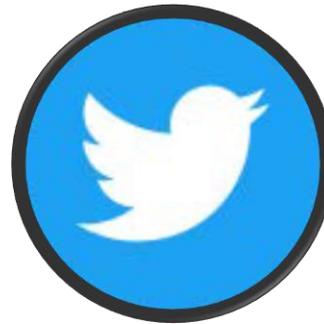
Social Media

Make sure to check out our social media accounts!



**CDSE – Center for
Development of
Security Excellence**

*Like our page on
Facebook!*



@TheCDSE

*Follow us on
Twitter!*



**Center for
Development of
Security Excellence**

*Subscribe to our
channel on YouTube!*



Stay Connected With CDSE

Contact Information

Send Personnel Security questions to:
dcsa.cdsetraining@mail.mil