



Job Aid: Reporting Guidelines

What to Report

- Any incident that results in or may result in significant consequences or may become public
- Violations:
 - Involving espionage
 - Resulting in an unauthorized disclosure of classified information to the public media
- Disclosure that:
 - Is reported to a Congressional oversight committee
 - May attract significant public attention
 - Involves large amounts of classified information
 - Reveals a potential systemic weakness in security policy or practices
- The creation or continuation of a Special Access Program (SAP) contrary to regulation requirements and national policies
- Classified information relating to any defense operation, system, or technology that is likely to cause significant harm or damage to national security interests for which Congressional reporting may be required by Section 2723 of Title 10 of the United States Code (U.S.C.) Reference (bi)
- Other egregious security incidents as determined by the DOD Component senior agency official

Who Reports

The notification is determined by the DOD Component senior agency official and must include a preliminary report.

Special Circumstances

The deliberate compromise of information is an example of a special circumstance. To learn more about reporting requirements for special circumstances defined by DODM 5200.01, Volume 3, refer to the Special Types of Security Incidents job aid available through the Resources.