







CDSE
Center for Development
of Security Excellence

INDUSTRIAL SECURITY JOB AID



Industrial Security Program Annual Planner

In addition to required annual Industrial Security training, this annual planner serves as a great supplemental tool to help support and grow industrial security training and awareness within your organization. Below is a combination of performance support tools selected from various security content areas that comprise the industrial security discipline that will help you promote security awareness throughout the year. Utilize this 12-month schedule as is or customize it to fit your organization's needs.






Month	Event
January 	Operations Security (OPSEC) Awareness eLearning: OPSEC Awareness for Military Members, DOD Employees and Contractors Job Aid: Controlled Unclassified Information Training Template Toolkit: Operation Warp Speed and Beyond (OPSEC Tab) Webinar: Classification of Information Released to the Public Website: NCSC OPSEC resources Posters: Be Security Smart and Billboard
February 	Get Focused on Goals Annual/Mandatory Security Training: Security Awareness Hub Security Certifications: FSO Program , Insider Threat and SPeD Job Aids: Self-Inspection Handbook and Special Security Briefings Training: CDSE Course Catalog and Industrial Security Products Video: Maintaining an Effective Industrial Security Program Webinar: Conducting an Effective Self-Inspection Games: Security Awareness
March 	Government and Industrial Security Curricula: Basic Industrial Security for the Government Security Specialist Program and Industrial Security for Non-Security Government Personnel VILTs: DOD Security Specialist Course and Getting Started Seminar (GSS) for New Facility Security Officers (FSOs) eLearning: Acquisitions and Contracting Basics in the NISP and Preparing the DD Form 254 Toolkits: Acquisition , Security Assistant and FSO
April 	Supply Chain Integrity e-Learning: Supply Chain Threat Awareness Job Aid: Information & Communications Technology & the Supply Chain Risk Webinars: Microelectronics and Supply Chain Website: NCSC Supply Chain Threats Poster: Insider Risk Software Supply Chain



CDSE
Center for Development
of Security Excellence

INDUSTRIAL SECURITY JOB AID






<p>May</p>	<p>National Security Eligibility Determinations (PCLs & FCLs)</p>
	<p>e-Learning: Introduction to Personnel Security and Facility Clearances in the NISP Job Aids: Suitability Factors and DCSA Security Rating Model Webinars: Mental Health & Your Security Clearance Eligibility and Lessons Learned/Best Practices from NAESOC Game: Introduction to Personnel Security Crossword Posters: National Security Eligibility RR and Piggy-backing</p>
<p>June</p>	<p>Report and Support!</p>
	<p>e-Learning: NISP Reporting Requirements (w/Job Aid) Job Aid: Potential Risk in Informal Banking/Finance Video: SEAD 3 Reporting Requirements for Industry Webinar: CI and Reporting for NAESOC Facilities and FCL Oversight and Excluded Parent Companies Poster: Supporting through Reporting</p>
<p>July</p>	<p>Safeguarding/Handling Information</p>
	<p>e-Learning: Safeguarding Classified Information Short: Protecting Microelectronics Job Aid: Open Storage Approval Checklist Guide Toolkit: Controlled Unclassified Information (CUI) Websites: Approved Commercial Overnight Delivery Entities and GSA Global Supply Ordering Site Poster: Locking-up and Stay Protected When Connected</p>
<p>August</p>	<p>Counterintelligence (CI) and Threat Awareness</p>
	<p>eLearning: Counter-Proliferation Job Aids: Implementing Effective Physical Security Countermeasures and Targeting US Technologies Short: Talking with Academia about Security Video: NSI Suspicious Activity Reporting (SAR) Website: Methods/Tactics of Global Terrorism Poster: Vulnerabilities</p>
<p>September</p>	<p>Insider Threat Vigilance</p>
	<p>Short: Academic Solicitation Job Aids: Insider Threat and Extremist Activity and Employment Risks/Mitigation for Insiders w/National Security Eligibility Video: Witting and Unwitting: Overlooked Webinar: Counter Insider Threat Resources Game: The Adventures of Earl Lee Indicator Poster: Insider Risks In Online Interactions</p>



CDSE
Center for Development
of Security Excellence

INDUSTRIAL SECURITY JOB AID



<p>October</p>	<p>Cyber Threat Awareness</p>
	<p>Instructor-Led: Assessing Risk/Applying Security Controls to NISP Job Aid: Insider's Digital Footprint and Associated Risk and CISA Telework Essentials Toolkit Website: DISA Cyber Training and CISA Cybersecurity Webinars Poster: Strong Passwords and Internet Security Game: Cybersecurity Magic 8 Ball</p>
<p>November</p>	<p>Protection of Critical Infrastructure</p>
	<p>eLearning: Protecting Assets in the NISP Job Aids: CI Awareness for Defense Critical Infrastructure and Working Together Building an Infrastructure Toolkit: Insider Threat (<i>Critical Infrastructure Tab</i>) Website: CISA Critical Infrastructure Resources and Critical Infrastructure Exercise Packages Poster: Infrastructure</p>
<p>December</p>	<p>Celebrate and Be Safe!</p>
	<p>Evaluate: <i>Measure effectiveness w/feedback & knowledge checks to determine if goals were met & to establish how security training & success rate may be improved moving forward.</i> Security Training: CDSE Training Products Certificates/Certifications: STEPP Courses, CDSE Webinars, SPeD Digital Badges, SPeD Certifications and Transcripts Websites: Stay Safe Online, CISA Alerts/Tips, DHS Resilience Mobile Apps: FEMA, and Insider Threat Sentry (<i>via Android/iOS stores</i>) Game: See Something Say Something Challenge</p>