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A	
Access	The ability and opportunity to gain knowledge of classified information.
Acquisition	The conceptualization, initiation, design, development, test, contracting, production, deployment, Logistics Support (LS), modification, and disposal of weapons and other systems, supplies, or services (including construction) to satisfy Department of Defense (DOD) needs, intended for use in, or in support of, military missions.
Adjudication	The adjudication process is based on decisions made by applying a standard set of guidelines to an individual's specific circumstances.
Adverse Information	Any information that adversely reflects on the integrity or character of a cleared employee, that suggest that his or her ability to safeguard classified information may be impaired, that his or her access to classified information clearly may not be in the interest of national security, or that the individual constitutes as insider threat.
Articles of Incorporation	Serve as the legal means by which a company is incorporated. This document must be filed with the state and becomes part of the public record.
Assets	A person, structure, facility, information, material, or process that has value.

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B	
Branch Office	An office of an entity which is located somewhere other than the entity's main office location. A branch office is simply another location of the same legal business entity and is still involved in the business activities of the entity.
Business Structure	Organization framework legally recognized in a particular jurisdiction for conducting commercial activities such as sole proprietorship, partnership, and corporation.
By-laws	The By-laws of a corporation establish how the company will conduct its business. By-laws are not generally filed with the state, nor are they part of the public record. The By-laws guide the officers in managing the company. The By-laws also describe the powers and authority of the company's directors and managers, and any limits on those powers.

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C	
Center for Development of Security Excellence (CDSE)	A nationally accredited, award-winning directorate within the Defense Counterintelligence and Security Agency (DCSA). CDSE provides security, training and

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	certification products and services for the DOD and industry.
Certificate Pertaining to Foreign Interest (SF 328)	A survey with questions designed to help identify the presence of Foreign Ownership, Control, or Influence (FOCI) in an organization, and provides the basis around which the FOCI analysis process is organized. The form is completed using the Facility Clearance (FCL) system of record.
Citizen of the United States	All persons born or naturalized in the United States (U. S.), and subject to the jurisdiction thereof, are citizens of the United States and of the state wherein they reside. (Article 14 of the U.S. Constitution) Individuals born in the United States, Puerto Rico, Guam, Northern Mariana Islands, Virgin Islands, American Samoa, or Swain's Island; foreign-born children, children under age 18 residing in the United States with their birth or adoptive parents, at least one of whom is a U.S. citizen by birth or naturalization; and individuals granted citizenship status through naturalization by the Immigration and Naturalization Services are U.S. Citizens.
Classification	Consists of three elements. What needs to be protected, how much protection is required and declassification of National Security Information (NSI). It is a joint responsibility between the contractor and the U. S. government.
Classification Level	Classification levels are applied to national security information that, if subject to unauthorized disclosure, could reasonably be expected to cause damage, serious damage or exceptionally grave damage to national security. Each level has its own requirement for safeguarding information. The higher the level of classification, the more protection the classified information requires to reasonably prevent the possibility of its loss or compromise. Those levels, from lowest to highest, are CONFIDENTIAL, SECRET and TOP SECRET.
Classified Contract	Any contract requiring access to classified information by a contractor and its employees in the performance of the contract (a contract may be a classified contract even though the contract document is not classified). The requirements prescribed for a "classified contract" also are applicable to all phases of pre-contract activity, including solicitations (bids, quotations, and proposals), pre-contract negotiations, post-contract activity, or other Government Contracting Activity (GCA) program or project which requires access to classified information by a contractor.

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Classified Information	Official information that has been determined, pursuant to Executive Order (E.O.) 13526 or any predecessor order to require protection against unauthorized disclosure in the interest of national security which has been designated. The term includes National Security Information (NSI), Restricted Data (RD) and Formerly Restricted Data (FRD).
Clearance	Formal security determination by an authorized adjudicative office that an individual has authorized access, on a need to know basis, to a specific level of collateral classified information (TOP SECRET, SECRET, CONFIDENTIAL).
Cleared Contractor/Company	All contractors who safeguard classified information disclosed during all phases of the contracting, licensing, and grant process, including bidding, negotiation, award, performance, and termination. Any industrial, educational, commercial, or other entity that has been granted an Facility Clearance (FCL) by a Cognizant Security Agency (CSA) and participating in the National Industrial Security Program (NISP).
Cleared Employees	All industrial or commercial contractor, licensee, certificate holder, or grantee of an agency, including all subcontractors; a personal services contractor; or any other category of person who acts for or on behalf of an agency as determined by the appropriated agency head who are granted Personnel Security Clearances (PCL) and are being processed for PCLs.
Cognizant Security Agency (CSA)	Agencies of the Executive Branch that have been authorized by E.O. 12829 to establish an industrial security program to safeguard classified information under the jurisdiction of those agencies when disclosed or released to U.S. industry. These agencies are the DOD, Department of Energy (DOE), Office of the Director of National Intelligence (ODNI), Nuclear Regulatory Commission (NRC), and Department of Homeland Security (DHS).
Cognizant Security Office (CSO)	The organizational entity delegated by the Head of a CSA to administer industrial security on behalf of the CSA.
Commercial and Government Entity (CAGE) Code	A five position code that identifies companies doing or wishing to do business with the federal government. The first and fifth positions in the code must be numeric. The third and fourth positions may be any mixture of alpha/numeric excluding I and O. The code is used to support a variety of mechanized systems throughout the government.
Company	A generic and comprehensive term which may include sole proprietorships, individuals, partnerships, corporations, societies, associations, and organizations usually established and operating to carry out a

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	commercial, industrial or other legitimate business, enterprise, or undertaking.
Compromise	An unauthorized disclosure of classified information.
CONFIDENTIAL	The classification level applied to information, the unauthorized disclosure of which reasonably could be expected to cause damage to the national security that the original classification authority is able to identify or describe.
Contractor	Licensees, grantees, and certificate holders, to the extent legally and practically possible within the constraints of applicable law and the Code of Federal Regulations (CFR).
Corporation	A business owned by one or more legal entities. These entities can be individuals, partnerships, or even other corporations.
Corrective Actions	Any disciplinary actions taken against a culpable individual(s) involved in a security violation and the actions initiated or taken by the facility to secure the information after the violation.
Counterintelligence (CI)	Information gathered and activities conducted to identify, deceive, exploit, disrupt, or protect against espionage, other intelligence activities, sabotage, or assassinations conducted for or on behalf of foreign powers, organizations, or persons, or their agents, or international terrorist organizations or activities.

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D	
Defense Counterintelligence and Security Agency (DCSA)	The DCSA is an agency of the DOD with field offices throughout the U.S. and provides the military services, defense agencies, other federal agencies and cleared contractor facilities with security support services. DCSA is the security agency in the federal government dedicated to protecting America’s trusted workforce and trusted workspaces — real or virtual. DCSA joins two essential missions: Personnel Vetting and Critical Technology Protection, supported by Counterintelligence and Training, Education and Certification functions. DCSA services over 100 federal entities, oversees 10,000 cleared companies, and conducts approximately 2 million background investigations each year.
Department of Defense (DOD)	The DOD is an executive branch department of the federal government of the U.S. charged with coordinating and supervising all agencies and functions of the government concerned directly with national security and the U.S. Armed Forces. The major elements of these forces are the Army, Navy, Marine Corps, and Air Force.

D	
Document	Any recorded information, regardless of the nature of the medium or the method or circumstances of recording.
DOD Contract Security Classification Specification (DD Form 254)	This document provides security guidance to both the contractor and the government. It is a legal document that directs the contractor about the proper protection of classified material released under the contract.
DOD Personnel Security System of Record	A system of record for personnel security, adjudication determination, clearance, verification, and history. The term applies not only to this system but to any successor of the DOD personnel security system of record.
DOD Security Agreement (DD Form 441)	A DOD Security Agreement between a contractor who will have access to classified information and the DOD in order to preserve and maintain the security of the U.S. through the prevention of unauthorized disclosure of classified information.
Department of Defense Security Agreement Appendage (DD Form 441-1)	The appendage to the DOD Security Agreement and lists—if applicable—cleared divisions or branches included in and covered by the provisions of the organization’s DOD Security Agreement (DD Form 441) and Certificate Pertaining to Foreign Interest (SF 328).
Downgrade	A determination by a declassification authority that information classified and safeguarded at a specified level will be classified and safeguarded at a lower level.

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E	
Electronic Questionnaires/Applications for Investigations Processing	A secure web-based automated system designed to facilitate the processing of standard investigative forms used when conducting background investigations. Requests for personnel security investigations and clearances within the DOD are initiated through the DOD Personnel Security System of Record but processed using this secure web-based system.
Eligibility	The DCSA Consolidated Adjudication Services (DCSA CAS) has made an adjudicative determination of a person’s Personnel Security Investigation (PSI). That person will have access to classified information equal to the level of their adjudicated investigation.
Eligibility Determination	The decision to grant eligibility for access to classified information or performance of national security duties.
Electronic Processing	The capture, storage, manipulation, reproduction, or transmission of data in all forms by any electronically-powered device. This definition includes, but is not limited to, computers and their peripheral equipment, word processors, office equipment, telecommunications equipment, facsimiles, and electronic accounting machines, etc.

E

Employee

A person, other than the President and Vice President of the United States, employed by, detailed or assigned to an agency, including members of the Armed Forces; an expert or consultant to an agency; an industrial or commercial contractor, licensee, certificate holder, or grantee of an agency, including all subcontractors; a personal services contractor; or any other category of person who acts for or on behalf of an agency as determined by the appropriate agency head.

Entity

A generic and comprehensive term which may include sole proprietorships, partnerships, corporations, limited liability companies, societies, associations, institutions, contractors, licensees, grantees, certificate holders, and other organizations usually established and operating to carry out a commercial, industrial, educational, or other legitimate business, enterprise, or undertaking, or parts of these organizations. It may reference an entire organization, a prime contractor, parent organization, a branch or division, another type of sub-element, a sub-contractor, subsidiary, or other subordinate or connected entity (referred to as “sub-entities” when necessary to distinguish such entities from prime or parent entities), a specification location or facility, or the headquarters/official business location of the organization, depending upon the organization’s business structure, the access needs involved, and the responsible CSA’s procedures. The term “entity” as used in the National Industrial Security Program Operating Manual (NISPOM) refers to the particular entity to which an agency might release, or is releasing, classified information, whether that entity is a parent or subordinate organization.

Excluded

A determination by the CSA that Key Management Personnel (KMP) can be formally excluded from classified access. The applicable KMP will affirm as appropriate, and provide a copy of the exclusion action to the CSA. This action will be made a matter of record by the organization’s governing body.

Exclusion Resolution

An exclusion action record, with language affirming that applicable Key Management Personnel (KMP) will not require, will not have, and can be effectively and formally excluded from, access to all classified information disclosed to the company and does not occupy a position that would enable them to adversely affect the organization’s policies or practices in the performance of classified contracts.

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Facility	A plant, laboratory, office, college, university, or commercial structure with associated warehouses, storage areas, utilities, and components, that, when related by function and location, form an operating entity.
Facility (Security) Clearance (FCL)	An administrative determination that, from a security point of view, a company is eligible for access to classified information of a certain category (and all lower categories). FCL is also referred to as an entity eligibility determination.
Facility Clearance Branch (FCB)	The DCSA FCB processes contractors for FCLs based upon procurement need, issues FCLs, and monitors the contractor's continued eligibility in the National Industrial Security Program (NISP).
FCB Security Specialist	Employed and assigned by the DCSA FCB to monitor FCLs for multiple contractors.
FCL System of Record	An electronic system that is a repository of information about DOD cleared contractor facilities. The system has internal users (with full access) such as DCSA personnel and external users (with limited access). It offers a variety of functionality that facilitates the process for FCL requests, processing, and maintenance. Functions and features include but are not limited to the following: request an FCL, report a change condition, message your IS Rep, request a facility profile update, submit an FCL verification and submit an annual self-inspection certification.
Facility Security Officer (FSO)	A U.S. citizen employee, appointed by a contractor who will supervise and direct security measures necessary for implementing the NISPOM and other Federal requirements for classified information.
Foreign Interest	Any foreign government, agency of a foreign government, or representative of a foreign government; any form of business enterprise or legal entity organized, chartered or incorporated under the laws of any country other than the U.S. or its territories; and any person who is not a citizen or national of the U.S.
Foreign National	Any person who is not a citizen or national of the U.S.
Foreign Ownership, Control or Influence (FOCI)	A U.S. company is considered to be under FOCI whenever a foreign interest has the power, direct or indirect, whether or not exercised, and whether or not exercisable through the ownership of the U.S. company's securities, by contractual arrangements or other means, to direct or decide matters affecting the management or operations of that company in a manner which may result in unauthorized access to classified information or may adversely affect the performance of classified contracts.
Foreign Ownership, Control or Influence (FOCI) Mitigation	The instruments and agreements put in place to reduce the effect of FOCI on a company's management decisions, and thus reducing the risk of unauthorized

F

Foreign Person

access to classified information.

Any natural person who is not a lawful permanent resident as defined by 8 United States Code (U.S.C.) 1101(a)(20) or who is not a protected individual as defined by 8 U.S.C. 1324b(a)(3). It also means any foreign corporation, business association, partnership, trust, society or any other entity or group that is not incorporated or organized to do business in the United States, as well as international organizations, foreign governments and any agency or subdivision of foreign governments (e.g., diplomatic missions).

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G

Government Contracting Activity (GCA)

An element of an agency that the agency head has designated and delegated broad authority regarding acquisition functions. A foreign government may also be a GCA.

Grant

A legal instrument which, consistent with 31 United States Code (U.S.C.) 6304, is used to enter into a relationship: (a) Of which the principal purpose is to transfer a thing of value to the recipient to carry out a public purpose of support or stimulation authorized by a law of the United States, rather than to acquire property or services for the United States Government's (USG) direct benefit or use; or, (b) In which substantial involvement is not expected between DOD and the recipient when carrying out the activity contemplated by the award. The term grant may include both the grant and cooperative agreement.

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H

Home Office/Home Office Facility (HOF)

The headquarters of a multiple-facility entity

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I

Impact

A step in the original classification process that assesses the probable operational, technological, and resources of classification.

Industrial Security

That portion of information security concerned with the protection of classified information in the custody of U.S. industry.

Industrial Security Representative (IS Rep)

Local representative from the DCSA that provides advice and assistance to establish the security program and to ensure a facility is in compliance with the NISP.

Information

Any knowledge that can be communicated or documentary material, regardless of its physical form or characteristics.

I	
Information System	An assembly of computer hardware, software, and firmware configured for the purpose of automating the functions of calculating, computing, sequencing, storing, retrieving, displaying, communicating, or otherwise manipulating data, information, and textual material.
Insider	Cleared contractor personnel with authorized access to any government or contractor resource, including personnel, facilities, information, equipment, networks, and systems.
Insider Threat	The likelihood, risk, or potential that an insider will use his or her authorized access, wittingly or unwittingly, to do harm to the U.S. national security. Insider threats may include harm to contractor or program information, to the extent that the information impacts the contractor or agency’s obligations to protect classified NSI.
Insider Threat Program Senior Official (ITPSO)	A U.S. citizen employee, appointed by a contractor who will establish and execute an insider threat program.
Interim FCL Determination	An interim FCL, also referred to as an entity eligibility determination, made on a temporary basis pending completion of the full investigative requirements. If results are favorable, following completion of full investigative requirements, the interim eligibility for access to classified information will become final. When a contractor with an interim FCL determination is unable or unwilling to comply with the requirements of the NISPOM and CSA-provided guidance regarding the process to obtain a final FCL, the CSA will withdraw the interim FCL.
Interim Personnel (Security) Clearance (PCL)	An interim PCL, also referred to as national security eligibility determination, or eligibility for access to classified information, as appropriate, is granted to an individual on a temporary basis, pending completion of the full investigative requirements, provided there is no evidence of adverse information that calls into question an individual’s eligibility for access to classified information. If results are favorable following completion of full investigative requirements, the interim eligibility for access to classified information will become final. When an interim PCL determination has been made and derogatory information is subsequently developed, the CSA may withdraw the interim PCL.
Invalidation	An administrative action that renders a contractor ineligible to receive or access additional classified material except that information necessary for completion of essential contracts as determined by appropriate GCA.
Investigation	The action of investigating something or someone; formal or systematic examination or research.

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K

Key Management Personnel (KMP)

A company’s Senior Management Official (SMO), FSO, ITPSO, and all other company officials who either hold majority interest or stock, or have (direct or indirect) authority to influence or decide matters affecting the management or operations of the company or classified contract performance. Essential KMPs require an eligibility determination before a facility is granted an FCL. Other applicable KMPs may be formally excluded from classified access.

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L

Limited Access Authorization (LAA)

A security access authorization to CONFIDENTIAL or SECRET information granted to non-U.S. citizens requiring only limited access in the course of their regular duties.

Limited Liability Company (LLC)

Both a business entity and an investment vehicle that seeks to provide some of the benefits of both the corporation and the partnership with ownership typically divided pro rata according to the members’ investments. Regardless of the degree of ownership, a member of the LLC has the legal power to bind the LLC in the making of contracts and many other undertakings. The same authority to bind the entire enterprise applies to LLC managers. This legal authority exists whether or not the manager is also a member, and whether the manager has been authorized by the LLC to enter into the transaction. In most cases, the LLC is operated by a management board selected by the members; however, it may be operated by the members themselves. The management board may be made up of members, hired (non-member) management personnel, or a combination of both.

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M

Material

Any product or substance on or in which information is embodied.

Mitigating Information

Information that tends to explain or refute factors that could otherwise support denial, revocation, or the granting of access to classified information with an exception.

Multiple Facility Organization (MFO)

A legal entity (single proprietorship, partnership, association, trust, or corporation) composed of two or more contractors.

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N	
National Industrial Security Program (NISP)	The NISP was established by E.O. 12829 for the protection of classified information released or disclosed to industry in connection with classified contracts. The NISP applies standards for the protection of classified information released or disclosed to contractors of all federal executive branch departments and agencies. Requirements of the NISP are stated in the NISPOM.
National Industrial Security Program Operating Manual (NISPOM)	A manual issued in accordance with the NISP that prescribes the requirements, restrictions, and other safeguards to prevent unauthorized disclosure of classified information.
National Security	The national defense of foreign relations of the U.S. national security, including defense against transnational terrorism.
National Security Background Investigation	Any investigation required for the purpose of determining the eligibility of DOD military and civilian personnel, contractor employees, consultants, and other persons affiliated with the DOD for access to classified information, acceptance or retention in the Military Departments, assignment or retention in sensitive duties, or other designated duties requiring such investigation. It also includes investigations of allegations that arise subsequent to adjudicative action and require resolution to determine an individual's current eligibility for a national security position.
National Security Eligibility	The status that results from a formal determination by an adjudication facility that a person meets the personnel security requirements for access to classified information or to occupy a national security position or one requiring the performance of national security duties.
National Security Information	Information that follows E.O. 13526 requires protection against unauthorized disclosure, and is so marked when in documentary form.
Network	A system of two or more Information Systems (IS) that can exchange data or information.

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P	
Parent	An entity that owns a majority of another entity's voting securities.
Performance Work Statement (PWS)	States the work in terms of outcomes or results rather than methods of performance. It defines measurable performance standards and financial incentives.

P	
Personnel Security	A security discipline that assesses the loyalty, reliability, and trustworthiness of individuals for initial and continued eligibility for access to classified information.
Personnel (Security) Clearance (PCL)	An administrative determination that an individual is eligible, from a security point of view, for access to classified information of the same or lower category as the level of the PCL being granted. PCL is also referred to as national security eligibility determination.
Positions/duties (for National Security)	Positions by individuals working for, or on behalf of, the Federal Government that are concerned with the protection of the United States from foreign aggression or espionage, including development of defense plans or policies, intelligence or counterintelligence (CI) activities, and related activities concerned with the preservation of the military strength of the U.S including positions/duties that require eligibility for access to classified information in accordance with E.O. 12968.
Prime Contractor	The contractor who receives a prime contract from a Government Contracting Authority (GCA).
Procurement	The process of finding and agreeing to terms, and acquiring goods, services, or works from an external source, often via a tendering or competitive bidding process.

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Q	
Questionnaire for National Security Positions (SF-86)	The standard form that the DOD uses for most national security background investigations. The form is generally completed electronically via a secure system.

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R	
Receipt	A written or digitally signed acknowledgment of having received a specified item, information, freight, or documents.
Reciprocity	The acknowledgement and acceptance of an existing background investigation conducted by an authorized investigative agency, the acceptance of a national security eligibility adjudication determined by an authorized adjudicative agency, and the acceptance of an active national security eligibility determination granted by an executive branch agency.
Request for Proposal (RFP)	A formal negotiated solicitation that results in a formal contract award.

R

Risk

The probability of loss from an attack, or adverse incident; it is a function of threat (adversaries' capabilities, intentions and opportunities) and vulnerability (the inherent susceptibility to attack). Risk may be quantified and expressed in terms such as cost in loss of life, dollars, resources, programmatic impact, etc.

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SECRET

The classification level applied to information, the unauthorized disclosure of which reasonably could be expected to cause serious damage to the national security that the original classification authority is able to identify or describe.

Secure (Electronic) System

A secure, web-based automated system that collects and facilitates the timely and accurate processing of background investigation requests, fingerprints, and demographic information. An electronic tool for self-reporting biographic details, declarations, clarifications, and mitigating information necessary to conduct background investigations for suitability and national security eligibility determinations.

Security Clearance

A national security eligibility determination by competent authority that an individual is eligible for access to NSI, under the standards of NISPOM. Also called a clearance. The individual must have both eligibility and access to have a security clearance. Eligibility is granted by the adjudication facilities, and the access is granted by the individual agencies.

Security Container (approved)

A Government Services Administration (GSA) approved security container originally procured through the Federal Supply system. The security containers bear the GSA Approval label on the front face of the container, which identifies them as meeting the testing requirements of the assigned federal specification and having been maintained according to Federal Standard 809.

Security Rating

The NISP contractor's security posture is rated as a result of each Government Security Review. This rating is a summary description for purposes of the contractor's compliance with the requirements of the NISPOM, Industrial Security Letters (ISLs), any other applicable guidance, and the contractor's effectiveness in protecting classified information from unauthorized disclosure or compromise.

Security Review

A review of a contractor security program done by a DCSA Industrial Security Representative. The Security Review can be done individually or as a team.

S	
Security Training Education and Professionalization Portal (STEPP)	The learning management system used by CDSE. STEPP maintains a list of courses, student information and course transcripts.
Security Vulnerability	All instances of non-compliance with the NISPOM that are not acute or critical vulnerabilities. Any weakness that can be exploited by an adversary to gain access to an asset. Vulnerabilities can result from, but are not limited to, the following: building characteristics; equipment properties; personal behavior; locations of people, equipment, and buildings; or operational and personnel practices.
Senior Management Official (SMO)	The SMO is the contractor’s official responsible for company policy and strategy. The SMO is a U.S. citizen employee occupying a position with ultimate authority over the facility’s operations and directs actions necessary for the facility’s safeguarding of classified information (even if the access to classified information by the facility’s employees is solely at other contractor facilities or government locations).
Sole proprietorship	The simplest type of business structure; a business owned by one individual who is liable for the debts and other liabilities incurred in the operation of the business.
Solicitation	Any request to submit offers or quotations to the government. Solicitations under sealed bid procedures are called Invitations For Bids (IFB). Solicitations under negotiated procedures are called Requests For Proposals (RFP). Solicitations under simplified acquisition procedures may require submission of either a quotation or an offer.
Statement of Work (SOW)	Designed to describe not only what is to be done, but also how it is to be done.
Subcontract	Any contract entered into by a contractor to furnish supplies or services for performance of a prime contract or a subcontract. It includes a contract, subcontract, purchase order, lease agreement, service agreement, Request For Quotation (RFQ), RFP, Invitation For Bid (IFB), or other agreement or procurement action between contractors that requires or will require access to classified information to fulfill the performance requirements of a prime contract.
Subcontractor	A supplier, distributor, vendor, or firm that furnishes supplies or services to or for a prime contractor or another subcontractor, who enters into a contract with a prime contractor. Per NISPOM, each subcontractor will be considered as a prime contractor in relation to its subcontractors.
Subsidiary	An entity in which another entity owns a majority of its voting securities.
System for Award Management (SAM)	Secure web portal that consolidates various government acquisition and award capabilities into one system.

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TOP SECRET	The classification level applied to information, the unauthorized disclosure of which reasonably could be expected to cause exceptionally grave damage to the national security that the original classification authority is able to identify or describe.
Transmission	The sending of information from one place to another by audio, microwave, laser, or other non-connective methods, as well as by cable, wire, or other connective medium. Transmission also includes movement involving the actual transfer of custody and responsibility for a document or other classified material from one authorized addressee to another.

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U	
Unauthorized Access	A person not authorized to have access to specific classified information in accordance with the requirements of the NISPOM.
Unauthorized Disclosure	A communication or physical transfer of classified national intelligence, including Special Compartmented Information (SCI), to an unauthorized recipient.
Unauthorized Person/Personnel	A person not authorized to have access to specific classified information in accordance with the requirements in NISPOM.
United States (U.S.) and its territorial areas	The 50 states, the District of Columbia (D.C.), Puerto Rico, Guam, American Samoa, the Virgin Islands, Wake Island, Johnston Atoll, Kingman Reef, Palmyra Atoll, Baker Island, Howland Island, Jarvis Island, Midway Islands, Navassa Island, and Northern Mariana Islands.
Upgrade	A determination that certain classified information, in the interest of national security, requires a higher degree of protection against unauthorized disclosure than currently provided, coupled with a changing of the classification designation to reflect such a higher degree.

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V	
Vetting Risk Operations (VRO)	Office within the DCSA that processes requests for, and other actions related to, personnel security clearances for personnel from facilities participating in the NISP.

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