

# TIPS FOR SETTING UP YOUR ACCESS ELSEWHERE SECURITY PROGRAM

DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY

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# How does the NAESOC actively manage over 4,600 facilities?



## What should I do if I do not receive a response within a few business days?

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| <b>Mail-</b><br>NAESOC<br>DCSA<br>P.O. BOX 644<br>Hanover, MD 21076 | <b>Help Desk-</b><br>(888)282-7682, Option 7<br>LIVE AGENTS AVAILABLE<br>M-TH 09:00 and 15:00<br>Friday 09:00-13:00 | <b>Email-</b><br>dcsa.naesoc.generalmailbox@mail.mil<br><br><b>NISS Messenger always available</b> |
| <a href="#">Escalate an Existing Inquiry</a>                        |   |  |



## How do I receive special access briefings as an FSO with a facility assigned to the NAESOC?



- NATO, CNWDI, and COMSEC Briefs
- Update your Facility Profile
- Complete your request at – <https://www.dcsa.mil/mc/isd/naesoc/>



## How can I report a change in my FSO?

### Can I verify my FCL?



#### Changed Conditions via NISS

- KMP List
- FSO Appointment
- FSO Orientation
- DD441

#### Verify your FCL

- FCV Role in NCAISS
- Use Role in NISS



## What should I do if my facility has experienced a change in address?



- Submit Changed Condition Package
- DD Form 441 and SF 328
- Update other registries



## Who is my assigned Counterintelligence Special Agent (CISA)?



- Each facility has both local and NAESOC CISA support
- Contact the Help Desk for this information



## Can I be assigned back to the field?



- Conditions and criteria may change
- Contact the Help Desk for specific information



I would prefer to speak to someone.  
Is there someone I can call?



NAESOC web page - <https://www.dcsa.mil/mc/isd/naesoc/>





# I am a brand new FSO, and I don't know where to start!

<https://www.cdse.edu/>

<https://www.dcsa.mil/mc/isd/naesoc/>



## CONTACT US



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