

CHANGING THE COMBINATION OF THE S&G 2740B ELECTROMECHANICAL SAFELOCK

The S&G 2740B is an electromechanical safe lock. A large majority of the insides of the lock are very sensitive electronics. Under no circumstances should the owner/user remove the back plate of these locks.



- Open lock using existing combination.



- With the security container open, extend the lock bolt to the locked position.

Change Key holes



- Insert the change key into the receptacle in the lock cover on the back of the lock.

NOTE: It is time to enter your current combination again. The lock will emit one quick beep when you begin. You have **two** minutes to complete the rest of the steps.



- Dial LEFT (counterclockwise) at least two times.
- Stop precisely on the first number of the old combination.



- Dial RIGHT (clockwise) to the second number in the old combination.



- Dial LEFT (counterclockwise) to the third number in the old combination.



- Dial RIGHT (clockwise) until the lock emits three short beeps.



Enter new combination.

- Dial LEFT (counterclockwise) two rotations.
- Stop precisely on the first number of the new combination.



- Dial RIGHT (clockwise) to the second number in the new combination.



- Dial LEFT (counterclockwise) to the third number in the new combination.



- Dial RIGHT (clockwise) until the lock emits three short beeps.
NOTE: New combination has been entered.
You must enter it again for verification.



- Dial LEFT (counterclockwise) two rotations, stopping on the first number of the new combination.



- Dial RIGHT (clockwise) to the second number in the new combination.



- Dial LEFT (counterclockwise) to the third number in the new combination.



- Dial RIGHT (clockwise), listening for five quick beeps indicating a successful combination change.
- Continuing turning dial RIGHT (clockwise) to retract lock bolt.



- Remove change key from the back of lock.

NOTE: DO NOT close the security container until you have checked the new combination for proper operation at least **three** times with the door/drawer open.

If you accidentally close the door/drawer with the change key in the lock, repeat the entire combination change process starting with Step 3.

NOTES:

- The change key only plugs into the lock cover one way. When the orientation is correct, the arrow on the end of the connector will align with the arrow on the lock case.
- Between combination entries, the lock emits a series of quick beeps as the dial is turned clockwise. You should stop turning clockwise when the three beeps sound.

NOTES (cont'd):

- If you begin a combination change and decide not to proceed, wait **two** minutes for the change function to time out. At the end of the two minutes, one long beep will sound.
- The lock gives you **two** minutes to complete the combination changing process. If you take longer, the lock will reset and you will have to start at Step 1.
- If the dial remains stationary for more than ten seconds, the lock will reset, forcing you to begin the combination entry sequence again.
- If you overshoot a number, **DO NOT** stop and back up to it. Continue rotating the dial an extra turn, then stop on the desired number.

