



FACILITATION GUIDE

Insider Threat Vigilance Series Episode Three: “What’s Pre-Publication Review?”

Overview:

The Insider Threat Vigilance Video Series aids the workforce in identifying and reporting insider threat indicators. The series also provides an overview of Insider Threat Programs and their multi-disciplinary approach to gathering and reviewing information indicative of an insider threat, referring that data as appropriate, and developing mitigation response options all while protecting the privacy and civil liberties of the workforce. The goal of the program is to deter threats and detect potential issues early on—before a problem occurs.

This guide will aid you in presenting the video to your training audience. Use the questions below to assist with your group discussion. You can access the episode on YouTube or in a micro-learning module with expanded information and resources.

YouTube Location: <https://youtu.be/twSKE16nMrY>

Micro-Learning Location: <https://www.cdse.edu/micro/vigilance-episode3/vigilance-episode3.html>

Instructions

Play the video for your group and consider asking the following questions:

Question 1: What suspicious behavior did Stuart see Phyllis displaying?

Desired Responses:

- Looking over coworkers’ cubicles while they were working
- Seeking access to information outside her scope of duties
- Inserting a USB device in her computer and placing it in her purse
- Talking quietly on phone about foreign travel

Question 2: Why could Phyllis’ behavior be considered suspicious?

Desired Responses:

- Access Attributes and Need to Know: Phyllis’ interest in her coworkers’ work has led one of her coworkers to take notice. That same coworker sees Phyllis removing a USB device and placing it in her bag. Phyllis then discusses her need for additional access. USB devices present a security risk as they allow the transfer of large amounts of data. Coworkers attempting to gain access to information outside their scope of work is a potential indicator because they may be trying to obtain it for foreign adversaries.



- **Foreign Considerations:** Phyllis is overheard engaging in a quiet telephone conversation about foreign travel. Foreign locations are often used as venues for meeting places and transferring information. An organization's security office will handle documenting and/or approving foreign travel, particularly if they have a security clearance or access to sensitive information.

Question 3: Why is pre-publication review important?

Desired Response: Pre-publication is required and prevents unauthorized release of information that could be damaging to national security. [The Defense Office of Prepublication and Security Review \(DOPSR\)](#) is responsible for managing the DoD security review program. It reviews materials both for public and controlled release. You may reference DoD Directives 5230.09, Clearance of DoD Information for Public Release, and DoD Instruction 5230.09, Security and Policy Review of DoD Information for Public Release, for more information.

Additional Discussion: If the group has watched the previous two videos, you may ask them to discuss some of the potential risk indicators displayed in those episodes and discuss what an insider threat program is and why it is important.

Indicators from Previous Episodes:

- Splitting up with his girlfriend and calling off their engagement
- Purchasing an expensive car
- Mentioned having financial difficulties
- Unexpectedly submitting his two week notice
- Discouraged because he didn't get the lead programmer position
- Working late, quickly turning off computer screen, and talking quietly to someone on the phone

Additional Discussion: What is an Insider Threat Program?

- Designed to identify "at risk" individuals and help them off this pathway and toward more positive outcomes.
- Insider Threat Programs often assist with solutions that focus on providing help and resources for those in need.
- Insider Threat Programs are multidisciplinary. They typically include representatives from security, counterintelligence, human resources, law enforcement, cyber, behavioral health, and legal. As a team, the group can look at Tim's situation and best determine how to mitigate risk to the organization, including options that would help Tim onto the right path.

Center for Development
of Security Excellence



CDSE

INSIDER THREAT JOB AID

LEARN.
PERFORM.
PROTECT.

Additional Discussion: This is a good point to ask the group if they know how to report information to their Insider Threat Program. The facilitator should provide contact information for their organizational Insider Threat Program.

Additional Facilitator Resources

Insider Threat Toolkit: <https://www.cdse.edu/toolkits/insider/index.php>

Counterintelligence Awareness Toolkit: <https://www.cdse.edu/toolkits/ci/index.php>

DoD Insider Threat Trifold: https://www.cdse.edu/documents/cdse/DoD_Insider_Threat_Trifold.pdf

Insider Threat Case Studies: <https://www.cdse.edu/resources/case-studies/insider-threat.html>

Customizable DoD Command Briefing: <https://www.cdse.edu/documents/cdse/customizable-dod-command-brief-for-insider-threat-awareness.pdf>

Security Posters: <https://www.cdse.edu/resources/posters.html>

Potential Espionage Indicators (PEI): Detecting Actions Outside the Norm Webinar (30 minutes):
<https://www.cdse.edu/catalog/webinars/counterintelligence/potential-espionage-indicators.html>

Adverse Information Reporting Webinar (30 Minutes):
<https://www.cdse.edu/catalog/webinars/industrial-security/adverse-information-reporting.html>

Preserving Investigative and Operational Viability in Insider Threat Course (60 minutes):
<https://www.cdse.edu/catalog/elearning/INT220.html>