Insider Threat Program Management
Personnel Training Requirements and Resources for DoD Components

National Minimum Standards require Insider Threat Program Management personnel receive training in:

- Counterintelligence and Security Fundamentals
- Laws and Regulations about the gathering, retention, and use of records and data and their misuse
- Civil Liberties and Privacy Laws, Regulations, and Policies
- Referral processes, regulations, and requirements including Section 811 of the Intelligence Authorization Act
- Internal agency procedures for insider threat response actions

The following training resources—including general training and additional beneficial training—have been identified but are not necessarily endorsed. Industry partners under the NISP click here.

**General Insider Threat Program Personnel Training**

**CDSE eLearning:** Establishing an Insider Threat Program for Your Organization CI122.16

**NITTF Instructor Led:** Insider Threat Hub Operations Course

*Both courses require supplemental, DoD specific privacy, civil liberty, intelligence oversight, and referral training.

**CI and Security Fundamentals**

**CDSE eLearning Courses**

- Insider Threat Awareness Course CI121.16 (also available on AGILE high side)
- Introduction to Personnel Security PS113.16
- Personnel Security Management PS212.01
- Developing a Security Education and Training Program GS104.16
- Introduction to DoD Security Specialist Course GS020.16
- Counterintelligence Awareness and Reporting Course for DoD Employees CI116.06
- Counterintelligence Awareness and Security Brief CI112.16
- Counterintelligence Concerns for National Security Adjudicators CI020.16

**CDSE Instructor-led Courses**

DoD Security Specialist GS101.01

**DIA eLearning:** Counterintelligence Awareness and Reporting (on AGILE)

**Joint Counterintelligence Training Academy (SIPR https://jcitajvta.dia.smil.mil/)**

- Counterintelligence Fundamentals web based training
- Defense Counterintelligence Agent Credentialing Course
Laws and Regulations about the gathering, retention, and use of records and data and their misuse/
Civil Liberties and Privacy Laws, Regulations, and Policies

CDSE eLearning: Identifying and Safeguarding Personally Identifiable Information (PII) DS-IF101.06

Joint Knowledge Online (accessible with CAC) various offerings in Privacy Act Awareness, Protecting PII, and Intelligence Oversight.

Defense Privacy and Civil Liberties Division privacy and civil liberties training, civil liberties instruction

Department of Justice, Office of Privacy and Civil Liberties (OPCL) provides privacy training through the Executive Office for United States Attorneys, Office of Legal Education. Including online FOIA training.

Icompass (WHS) OSD/Joint Staff Privacy Act training
eLearning available on AGILE:

NGA Intelligence Oversight Training
NGA Privacy Awareness
Intelligence Oversight Officer/Supervisor Course – OSD
Intelligence Oversight Training Course “IO-101” – OSD
Introduction to Intelligence Oversight - DIA

Referral Processes and Reporting Requirements to include Section 811 Referrals*

CDSE eLearning Courses

- Reciprocity in the Personnel Security Program *Learning Short
- Adverse Information Reporting *Learning Short

Federal Bureau of Investigation

- 811 Referral Training is provided by the FBI in the Washington Metropolitan area on an annual basis. POC: Steve Jarnecki, 202-324-7689

- 811 Referrals may be sent directly to the FBI:
  
  For Secret referrals: HQ_DIV05_CD_FBI811SECRET@fbi.sgov.gov
  
  For TS referrals: HQ_DIV05_CD_FBI811TOPSECRET@fbi.ic.gov

  Questions should be referred to CD4 Assistant Section Chief Michael Varacalli, Desk: 202-324-4556, UNET: ormichael.varacalli@ic.fbi.gov or Assistant General Counsel Mitchell B. Weiss, Desk: 202-324-1959

*For cleared industry, these referrals are equivalent to those under section 1-301 of the National Industrial Security Operating Manual.

Agency Procedure for Insider Threat Response Actions

Agency or component dependent.
Additional Training beneficial to Insider Threat Program Management Personnel

- User Activity Monitoring Training: vendor specific
- Cybersecurity
  - Defense Cyber Training Academy—Online, Instructor Led, and Blended:
  - DCITA: Cyber Insider Threat Analysis Course
  - DCITA: Introduction to Cyber Insider Threat
  - DCITA: Network Monitoring Course
- Videos: DNI/NCSC Video Series: Terminal Risk

CDSE Instructor-led Courses
- Information Security Management IF201.01
- DoD Security Specialist GS101.01
- Personnel Security Management PS212.01
- ODNI/ONCIX ICD 704 Personnel Security Course FT106.01

CDSE eLearning Courses
- Introduction to Information Security IF011.16
- Introduction to Risk Management GS150.06
- Risk Management for DoD Security Programs GS102.16
- Unauthorized Disclosure of Classified Information for DoD and Industry IF130.16
- Introduction to DoD Personnel Security Adjudication PS001.18
- Introduction to National Security Adjudications PS170.16
- Introduction to Personnel Security PS113.16
- Introduction to Suitability Adjudications for the DoD PS010.16
- Continuous Monitoring CS200.16
- Cyber Insider Threat *Webinar
- Active Shooter Awareness *Learning Short
- Insider Threat for DoD Security *Webinar
- Potential Espionage Indicators (PEI): Detecting Actions Outside the Norm *Webinar

CDSE Job Aids

Insider Threat Case Studies
Understanding Espionage and National Security Crimes

Toolkits
- Counterintelligence Awareness
- Insider Threat
- Adjudicators
- Personnel Security

Coming Soon from CDSE: DITMAC Short eLearning